

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0  
Phone (705)724-3526 - Fax (705)724-5099 [info@chisholm.ca](mailto:info@chisholm.ca)

## **AGENDA** **COUNCIL MEETING** **TUESDAY, SEPTEMBER 9<sup>th</sup>, 2025 7:00 PM**

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND**

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

### **2. NOTIFICATION OF PECUNIARY INTEREST**

### **3. ADOPTION OF AGENDA**

### **4. ADOPTION OF MINUTES**

- (a) Minutes, Public Meeting, August 12, 2025 (Encl.)
- (b) Minutes, Regular Council Meeting, August 12, 2025 (Encl.)

### **5. APPROVAL OF ACCOUNTS** – August 2025

### **6. PRESENTATION AND DELEGATIONS** -None

### **7. OPEN FORUM**

### **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

- (a) Mayor, and Council, Reports
  - Mayor
  - Delegation Summaries, AMO Conference (Encl.)
- (b) Staff Reports
  - Taxes Owing Report (Encl.)
- (c) Committee Reports
  - Draft Minutes, Committee of Adjustment, September 2, 2025 (Encl.)
  - Minutes, Golden Sunshine, July 17, 2025 (Encl.)
- (d) Correspondence
  - Resolution, City of North Bay, September 3, 2025, Re: Castle Arms (Encl.)
  - Letter, Ministry of the Environment (MECP), Re: Compliance Policy (Encl.)
  - Ministry of Natural Resources, operational policies, Aggregates Resources Act (Encl.)

### **9. REVIEW BUDGET REPORT** -Printed August 7, 2025

### **10. PUBLIC WORKS REPORTS**

- (a) Public Works Activity Report July 4, 2025 – August 8, 2025, Operations Superintendent (Encl.)

### **11. NEW BUSINESS**

- (a) By-law 2025-28, Being a by-law to stop up and close said lakeshore road allowance (Encl.)
- (b) Integrity Commissioner Resignation/Council Code of Conduct Review (Encl)
- (c) North Bay-Mattawa Conservation Authority re: Climate Station Network (Encl.)
- (d) Ontario Ministry of Natural Resources and Forestry, 2025 Glyphosate Spraying
- (e) Dist. Of Parry Sound Municipal Association Fall meeting (Encl.)
- (f) MSO-North (Sudbury) Ministry of Municipal Affairs and Housing (Encl.)
- (g) Resolution support from North Glengarry Re: amend O Reg 391/21: Blue Box (Encl.)
- (h) Resolution support from Township of Terrance Bay, Re: Firefighter Certification Requirements (Encl.)

### **12. IN CAMERA**

### **13. ADJOURNMENT**

- (a) By-law 2025-29 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

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## MINUTES

### PUBLIC MEETING

**RE: BY-LAWS TO CLOSE, STOP UP AND DECLARE  
LANDS SURPLUS AND SELL TO ABUTTING LAND OWNER  
TO BE CONSIDERED IN THE FOLLOWING COUNCIL MEETING.  
SEE COUNCIL PACKAGE**

**TUESDAY, August 12<sup>th</sup> 2025 – 7:00 P.M.**

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors, Bernadette Kerr, Claire Riley, and Paul Sharp. Staff member present was CAO Lesley Marshall and OS Shawn Hughes. There was 1 person in attendance.

1. Chairperson (Mayor) calls meeting to order.
2. Declaration of Pecuniary Interest – Councillor Sharp declared Pecuniary Interest as the applicant, and left the meeting.
3. Chairperson explains reason for meeting to those in attendance. CAO explained reason of the meeting.
4. Lakeshore Road Allowance in front of broken lot 16 Con. 13 – Sharp
  - (a) Chairperson asks if any members of the public wishes to speak on the matter.  
No comments were made
  - (b) Chairperson asks Council if they wish to give thier comments on the matter.  
No Comments were made
5. Chairperson thanks the public for attending.  
Mayor informed that the By-law will be discussed at the September 9, 2025 Council meeting.
6. Chairperson declares the meeting closed.

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Mayor, Gail Degagne

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CAO Clerk Treasurer, Lesley Marshall

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## **MINUTES** **COUNCIL MEETING** **TUESDAY, AUGUST 12, 2025 7:00 PM**

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND**

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:05 p.m., with Councillors, Bernadette Kerr, Claire Riley, and Paul Sharp. Councillor Nunzio Scarfone was absent with regrets. Staff member present was CAO Lesley Marshall, and OS Shawn Hughes. One Member of the public attended in person.

### **2. NOTIFICATION OF PECUNIARY INTEREST**

### **3. ADOPTION OF AGENDA**

**Resolution 2025-156** Paul Sharp and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as printed, with one addition being 11e) Boat Launch. **'Carried'**

### **4. ADOPTION OF MINUTES**

(a) Minutes, Regular Council Meeting, July 8, 2025 (Encl.)

**Resolution 2025-157** Claire Riley and Paul Sharp: Be it resolved that the Minutes of the July 8, 2025, Regular Council Meeting be adopted as printed and circulated. **'Carried'**

### **5. APPROVAL OF ACCOUNTS – June/July 2025**

**Resolution 2025-158** Bernadette Kerr and Paul Sharp: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$34,938.54 and \$50,326.70 general accounts totaling \$ 489,027.35 and \$361,332.93 for the months of June and July 2025 be accepted as presented. **'Carried'**

### **6. PRESENTATION AND DELEGATIONS -None**

### **7. OPEN FORUM**

A member of the public spoke about Gravelle Road and the Landfill Site.

## **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

### **(a) Mayor and Council Reports**

- Mayor Report, the mayor gave an update on the following topics: MNR Spraying, Speed Limits, Delegations for AMO Conference, Cassellhome/Casselarms, Horseshoe Tournament, and the Phragmite group.

### **(b) Committee Reports**

- Cassellholme Board of Management Meeting minutes, May 22, 2025 (Encl)
- Minutes, North Bay-Mattawa Conservation Authority, Financial Statements 2024 (Encl)
- Powassan and District Union Public Library, Financial Statements 2024 (Encl)
- District of Nipissing Social Services Administration Board, Financial Statements 2024 (Encl.)
- NBPSDHU – Financial Statements 2024 (Encl)

### **(c) Correspondence**

- Ontario Provincial Police – Distribution of Police Record Check Revenue (Encl)
- Huron Shores – Resolution re: Opposition Mandatory Firefighter Certification (Encl)
- FONOM – Softwood Lumber Tariff Communication, June 30 2025 (Encl)
- Town of Aylmer, Resolution in support of Increased Income Threshold for Veterans (Encl)
- City of St. Catharines, Resolution re: Elect Respect Pledge (Encl)
- NCPSDHU, Community Drug Alert (Encl)
- Municipality of Tweed, follow-up with Premier of Ontario regarding proposals for Repatriation of OPP Costs and Housing Developers in Northern Ontario (Encls)
- Township of Goderich, Resolution in Opposition to Bill 17 (Encl)
- Trout Creek Lions' Club 1<sup>st</sup> Annual Lions' R.O.A.R. Fundraiser (Encl)
- MMAH, Housing and Homelessness service changes 2026 FIR (Encl)
- MPAC, Notice re: Aggregate Properties (Encl)

**Resolution 2025-159** Claire Riley and Bernadette Kerr: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **'Carried'**

## **9. REVIEW BUDGET REPORT** - Printed August 7, 2025

**Resolution 2025-160** Paul Sharp and Bernadette Kerr: Be it resolved that the Budget Report Printed August 7, 2025, be accepted as presented. **'Carried'**

## **10. PUBLIC WORKS REPORTS**

**(a) Public Works Activity Report July 4, 2025 – August 8, 2025, Operations Superintendent (Encl.)**

**Resolution 2025-161** Claire Riley and Paul Sharp: Be it resolved that the Memo dated August 8<sup>th</sup>, 2025 from Operations Superintendent Shawn Hughes be received.

**'Carried'**

**(b) Memo dated August 8, 2025 from OS regarding Argo & Canoe (Encl)**

**Resolution 2025-162** Paul Sharp and Bernadette Kerr: Be it resolved that the Memo dated August 8<sup>th</sup>, 2025 from Operations Superintendent Shawn Hughes be received. **'Carried'**

## **11. NEW BUSINESS**

a) Military Service Recognition, Royal Canadian Legion Ontario (Encl)

**Resolution 2025-163** Paul Sharp and Claire Riley: Be it resolved that Council agrees to place a business card -sized advertisement in the Military Service Recognition Book, Royal Canadian Legion Ontario. **‘Carried’**

b) Resolution of Support for the NORDS Program, FONOM (Encl)

**Resolution 2025-164** Claire Riley and Bernadette Kerr: **WHEREAS** the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities; **AND WHEREAS** the funding provided through the NORDS pilot was very well received by the municipal sector, as it delivered timely and much-needed financial support to many communities across the North;

**AND WHEREAS** the program has allowed municipalities, such as the City of North Bay, to strategically stack multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

**AND WHEREAS** the NORDS pilot program has clearly demonstrated its value and effectiveness in helping Northern municipalities address the infrastructure challenges tied to resource development and extraction;

**AND WHEREAS** rural and northern municipalities are also facing infrastructure degradation resulting from the increasing size and frequency of agricultural machinery and activity, which is currently outside the scope of the pilot;

**THEREFORE BE IT RESOLVED THAT** the Council of the Township of Chisholm strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

**AND FURTHER THAT** the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

**AND FURTHER THAT** municipalities be encouraged to continue utilizing the ability to stack NORDS allocations over multiple years to support the planning and delivery of major infrastructure projects;

**AND FURTHER THAT** a copy of this resolution be forwarded to the Minister of Northern Economic Development and Growth, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, local MPP, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association, Rural Ontario Municipalities Association and all Northern Ontario municipalities for their awareness and support. **‘Carried’**

c) Request for letter of Support, FONOM, regarding proposal (encl) for the adoption of a 2+1 Highway System on Highway 11 & 17 (Encl)

**Resolution 2025-165** Paul Sharp and Bernadette Kerr: That the request from letter of Support from FONOM regarding the proposal for the adoption of a 2+1 Highview System on Highways 11 & 17 is received; and further that a letter of Support signed by the Mayor be approved to be sent. **‘Carried’**

d) Ontario Community Environment Fund (MECP) (Encl).

**Resolution 2025-166** Bernadette Kerr and Paul Sharp: That the correspondence from the Ontario Community Environment Fund be received, and further that the CAO be authorized to submit an application for this funding opportunity, with a summary report due back to Council for the meeting of September 9<sup>th</sup>, 2025. **‘Carried’**

e) Discussion, Boat Launch

## **12. IN CAMERA**

**Resolution 2025-167** Claire Riley and Bernadette Kerr: Be it resolved that Council agree to add item 12 In Camera to discuss litigation or potential litigation, as per Section 239(2)(e) of the Municipal Act **‘Carried’**

**Resolution 2025-168** Claire Riley and Paul Sharp: Be it resolved that Council adjourn to in camera at 7:57 p.m. **‘Carried’**

**Resolution 2025-169** Claire Riley and Paul Sharp: Be it resolved that Council return to open session at 8:10 p.m. **‘Carried’**

## **13. ADJOURNMENT**

- (a) By-law 2025-27 being a By-law to confirm the proceedings of the Council meeting.

**Resolution 2025-170** Bernadette Kerr and Claire Riley: Be it resolved that By-law 2025-27, being a by-law to confirm the proceedings of Council at their regular Council Meeting on August 12, 2025, be read a first, second, and third time and passed this August 12, 2025. **‘Carried’**

- (b) Resolution re: Adjournment.

**Resolution 2025-171** Paul Sharp and Bernadette Kerr: Be it resolved that Council now adjourn this meeting to meet again on September 9<sup>th</sup>, 2025. Time: 8:11 p.m. **‘Carried’**

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Mayor, Gail Degagne

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CAO Clerk Treasurer, Lesley Marshall

## Council/Board Report By Dept-(Computer)



AP5130

Page : 7

Date : Sep 02, 2025

Time : 4:17 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

Bank : 1 To 1

Class : All

| Vendor Invoice | Vendor Name Description     | Batch | Inv Date | Inv Due Date | Amount |
|----------------|-----------------------------|-------|----------|--------------|--------|
| G.L. Account   | CC1 CC2 CC3 GL Account Name |       |          |              |        |

DEPARTMENT 2000

Accounts Payable

Department Totals : 36,779.32

DEPARTMENT 6600

Recreation Revenue

BKERR KERR BERNADETTE

AUGUST 8 202 Schlosser Farm - 1 bag (65 cobs) and 1 (12 cobs) for Horseshoe Tournament

110 20-Aug-2025 20-Aug-2025

1-3-6600-5745

Recreation Events

55.00

MCISAAC MCISAAC MONIQUE

AUGUST 8, 20 HORSESHOE TOURNAMENT - FOOD (FRESHCO & WALMART)  
1-3-6600-5745 Recreation Events

112 21-Aug-2025 21-Aug-2025

318.34

Department Totals : 373.34

DEPARTMENT 6800

Planning Revenue

HOCHM HOCHSTETLER MARTIN

AUGUST 2025 PLANNING DEPOSIT REFUND  
1-3-6800-7785

Severances

118 29-Aug-2025 29-Aug-2025

239.18

RUS18030 RUSSELL CHRISTIE, MILLER

AUGUST 2025 LAKESHORE RD ALLOWANCE DEPOSIT - GARY & CHERYL TURPIN  
1-3-6800-7805 Deposits - Lakeshore Road Allow.

116 26-Aug-2025 26-Aug-2025

2,000.00

Department Totals : 2,239.18

Computer Paid Total : 143,722.10

Total Unpaid for Approval : 0.00

Total Manually Paid for Approval : 0.00

Total Computer Paid for Approval : 143,722.10

Total EFT Paid for Approval : 0.00

Grand Total ITEMS for Approval : 143,722.10

Payroll - August 2025

(2 payroll)

|                                    |           |
|------------------------------------|-----------|
| Administration                     | 13,594.49 |
| Council                            |           |
| Fire Department                    | 826.54    |
| Public Works Department: Full-time | 17,021.00 |
| Part-time and Landfill             | 3,170.06  |

TOTAL \$ 34,612.09



## TOWNSHIP OF CHISHOLM

## Council/Board Report By Dept-(Computer)



AP5130

Page : 1

Date : Sep 02, 2025

Time : 4:17 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

Bank : 1 To 1

Class : All

| Vendor Invoice      | Vendor Name Description |     |     |  |  | Batch Invc Date | Invc Due Date | Amount |
|---------------------|-------------------------|-----|-----|--|--|-----------------|---------------|--------|
| G.L. Account        | CC1                     | CC2 | CC3 | GL Account Name                              |  |                 |               |        |
| DEPARTMENT 0100     |                         |     |     | Council                                      |  |                 |               |        |
| BKERR               |                         |     |     | KERR BERNADETTE                              |  |                 |               |        |
| JULY 2025           |                         |     |     | MILEAGE TO PINES - 44 KM AND LIBRARY - 44 KM |  | 108 19-Aug-2025 | 19-Aug-2025   |        |
| 1-4-0100-1120       |                         |     |     | Travel & Conferences                         |  |                 |               | 63.36  |
| Department Totals : |                         |     |     |  |  |                 |               | 63.36  |

|                 |  |  |  |  |  |                 |             |        |
|-----------------|--|--|--|--|--|-----------------|-------------|--------|
| DEPARTMENT 0300 |  |  |  | Administration   |  |                 |             |        |
| ALL01           |  |  |  | ALLSTREAM  |  |                 |             |        |
| AUGUST 2025     |  |  |  | LONG DISTANCE CHARGES  |  | 116 26-Aug-2025 | 26-Aug-2025 |        |
| 1-4-0300-1620   |  |  |  | Telephone & Fax  |  |                 |             | 11.32  |
| BEATTY          |  |  |  | BEATTY PRINTING  |  |                 |             |        |
| 61015           |  |  |  | LANDFILL SITE TIPPING FEES - 1 SHEET PRINTED 5.5 X 8.5                             |  | 116 26-Aug-2025 | 26-Aug-2025 |        |
| 1-4-0300-1650   |  |  |  | Printing & Stationery  |  |                 |             | 163.85 |
| BEL02000        |  |  |  | BELL CANADA  |  |                 |             |        |
| JULY2025--2     |  |  |  | Telephone & Fax - Township of Chisholm Office                                      |  | 102 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0300-1620   |  |  |  | Telephone & Fax  |  |                 |             | 330.46 |
| JULY2025-3      |  |  |  | Telephone & Fax - Public Works Department  |  | 102 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0300-1620   |  |  |  | Telephone & Fax  |  |                 |             | 50.53  |
| X00106651125    |  |  |  | Telephone and Fax  |  | 102 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0300-1620   |  |  |  | Telephone & Fax  |  |                 |             | 41.49  |
| BEL02005        |  |  |  | BELL MOBILITY CELLULAR   |  |                 |             |        |
| X01249038425    |  |  |  | Telephone & Fax  |  | 102 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0300-1620   |  |  |  | Telephone & Fax  |  |                 |             | 83.06  |
| DENNIS          |  |  |  | DENNIS HARWOOD PLUMBING - HEATING LTD  |  |                 |             |        |
| 251159-1        |  |  |  | SERVICE CALL - NO HOT WATER AT MUNICIPAL OFFICE - HEALTH & SAFETY                  |  | 114 22-Aug-2025 | 22-Aug-2025 |        |
| 1-4-0300-1485   |  |  |  | Health & Safety  |  |                 |             | 335.61 |
| GRA07018        |  |  |  | GRAND & TOY  |  |                 |             |        |
| V855692         |  |  |  | Office Supplies  |  | 102 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0300-1610   |  |  |  | Office Supplies  |  |                 |             | 294.13 |
| HYD15001        |  |  |  | HYDRO ONE  |  |                 |             |        |
| 2000 2636 315   |  |  |  | FOR 2847 CHISWICK LINE (MUNICIPAL OFFICE & FIRE DEPT)                              |  | 108 19-Aug-2025 | 19-Aug-2025 |        |
| 1-4-0300-1498   |  |  |  | Office Expenses  |  |                 |             | 205.71 |
| LEV90438        |  |  |  | LEVI'S PC CONSULTING   |  |                 |             |        |
| 6546            |  |  |  | SET-UP NEW USER, PICK & DROP OFF LAPTOP, INSTALL NEW HDD AND TRANSFER DATA         |  | 104 11-Aug-2025 | 11-Aug-2025 |        |
| 1-4-0300-1530   |  |  |  | Contracted Office Services   |  |                 |             | 508.50 |
| LOR00003        |  |  |  | LORENA THOMPSON  |  |                 |             |        |
| AUGUST 21, 2    |  |  |  | ADMINISTRATIVE TRAINING - TAX BILLS, PERIARD TAX ISSUE, BANK REC, RECEIVER GENERAL |  | 112 21-Aug-2025 | 21-Aug-2025 |        |
| 1-4-0300-1430   |  |  |  | Admin. Training  |  |                 |             | 476.00 |
| MCISAAC         |  |  |  | MCISAAC MONIQUE  |  |                 |             |        |
| JULY 23, 2025   |  |  |  | Office Supplies  |  | 110 20-Aug-2025 | 20-Aug-2025 |        |
| 1-4-0300-1610   |  |  |  | Office Supplies  |  |                 |             | 74.59  |
| NORTHERN B      |  |  |  | NORTHERN MELCARM GROUP   |  |                 |             |        |
| AR1083185       |  |  |  | METER TYPE B/W & COLOR   |  | 104 11-Aug-2025 | 11-Aug-2025 |        |
| 1-4-0300-1710   |  |  |  | Office Equipment   |  |                 |             | 268.09 |
| POW16033        |  |  |  | POWASSAN HOME HARDWARE   |  |                 |             |        |

## TOWNSHIP OF CHISHOLM

## Council/Board Report By Dept-(Computer)



AP5130

Page : 2

Date : Sep 02, 2025

Time : 4:17 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

Bank : 1 To 1

Class : All

| Vendor Invoice | Vendor Name Description |     |     |                 |  | Batch Invc Date | Invc Due Date | Amount |
|----------------|-------------------------|-----|-----|-----------------|--|-----------------|---------------|--------|
| G.L. Account   | CC1                     | CC2 | CC3 | GL Account Name |  |                 |               |        |

**DEPARTMENT 0300 Administration**

|                            |   |  |  |                            |  |                 |             |                 |
|----------------------------|---|--|--|----------------------------|--|-----------------|-------------|-----------------|
| 100332                     | KETTLE, JUG                                     |  |  |                            |  | 104 11-Aug-2025 | 11-Aug-2025 |                 |
| 1-4-0300-1610              |   |  |  | Office Supplies            |  |                 |             | 67.79           |
| <b>PUR16006</b>            | <b>PUROLATOR COURIER LTD.</b>                   |  |  |                            |  |                 |             |                 |
| 585168051                  | SHIPMENT TO MILLER PAVING LIMITED               |  |  |                            |  | 114 22-Aug-2025 | 22-Aug-2025 |                 |
| 1-4-0300-1630              |   |  |  | Postage                    |  |                 |             | 8.93            |
| 590197413                  | SHIPPING - OFFICE EXPENSES                      |  |  |                            |  | 116 26-Aug-2025 | 26-Aug-2025 |                 |
| 1-4-0300-1498              |   |  |  | Office Expenses            |  |                 |             | 18.03           |
| <b>SUNLIF01</b>            | <b>SUN LIFE ASSURANCE COMPANY OF CANADA</b>     |  |  |                            |  |                 |             |                 |
| 081142-001                 | Group Insurance Premiums                        |  |  |                            |  | 104 11-Aug-2025 | 11-Aug-2025 |                 |
| 1-4-0300-1480              |   |  |  | Benefits - Group Insurance |  |                 |             | 1,261.52        |
| <b>SUNWIRE</b>             | <b>SUNWIRE INC</b>                              |  |  |                            |  |                 |             |                 |
| AUGUST 1, 20               | TELEPHONE AND FAX SERVICES                      |  |  |                            |  | 114 22-Aug-2025 | 22-Aug-2025 |                 |
| 1-4-0300-1620              |   |  |  | Telephone & Fax            |  |                 |             | 140.12          |
| <b>WORKPL01</b>            | <b>WORKPLACE SAFETY &amp; INSURANCE BOARD</b>   |  |  |                            |  |                 |             |                 |
| 1626914                    | WSIB PREMIUM FOR APRIL 1, 2025 TO JUNE 30, 2025 |  |  |                            |  | 110 20-Aug-2025 | 20-Aug-2025 |                 |
| 1-4-0300-1490              |   |  |  | Worker's Compensation      |  |                 |             | 2,034.85        |
| 1-4-0300-1490              |   |  |  | Worker's Compensation      |  |                 |             | 54.05           |
| <b>Department Totals :</b> |   |  |  |                            |  |                 |             | <b>6,428.63</b> |

**DEPARTMENT 0400 General Government**

|                            |   |  |  |                           |  |                 |             |                 |
|----------------------------|---|--|--|---------------------------|--|-----------------|-------------|-----------------|
| <b>KAT90361</b>            | <b>KATHLEEN MCQUAID</b>                               |  |  |                           |  |                 |             |                 |
| 608728                     | TAX REGISTRATION FOR RODNEY RECOSKIE                  |  |  |                           |  | 108 19-Aug-2025 | 19-Aug-2025 |                 |
| 1-4-0400-1675              |   |  |  | Tax Registration Expenses |  |                 |             | 366.35          |
| <b>ROY</b>                 | <b>ROYAL CANADIAN LEGION ONTARIO COMMAND</b>          |  |  |                           |  |                 |             |                 |
| AUG 13, 29025              | GENERAL DONATIONS - THE ROYAL CANADIAN LEGION         |  |  |                           |  | 110 20-Aug-2025 | 20-Aug-2025 |                 |
| 1-4-0400-1810              |   |  |  | General Donations         |  |                 |             | 395.00          |
| <b>RUS18030</b>            | <b>RUSSELL CHRISTIE, MILLER</b>                       |  |  |                           |  |                 |             |                 |
| JULY 11, 2025              | REVIEW EMPLOYMENT AGREEMENTS AND VACATION PAY INQUIRY |  |  |                           |  | 104 11-Aug-2025 | 11-Aug-2025 |                 |
| 1-4-0400-1680              |   |  |  | Legal Fees                |  |                 |             | 298.49          |
| <b>VS</b>                  | <b>VS GROUP</b>                                       |  |  |                           |  |                 |             |                 |
| 3118                       | WEBSITE UPDATES/SUPPORT - EMAILING ISSUES             |  |  |                           |  | 116 26-Aug-2025 | 26-Aug-2025 |                 |
| 1-4-0400-2805              |   |  |  | Web Site                  |  |                 |             | 142.38          |
| 3134                       | EMAIL HOSTING SERVICES - JULY 2025                    |  |  |                           |  | 104 11-Aug-2025 | 11-Aug-2025 |                 |
| 1-4-0400-2805              |   |  |  | Web Site                  |  |                 |             | 166.11          |
| 3170                       | EMAIL HOSTING SERVICES - AUGUST 2025                  |  |  |                           |  | 114 22-Aug-2025 | 22-Aug-2025 |                 |
| 1-4-0400-2805              |   |  |  | Web Site                  |  |                 |             | 166.11          |
| <b>Department Totals :</b> |   |  |  |                           |  |                 |             | <b>1,534.44</b> |

**DEPARTMENT 0500 Fire Department**

|                 |   |  |  |                       |  |                 |             |        |
|-----------------|---|--|--|-----------------------|--|-----------------|-------------|--------|
| <b>HYD15001</b> | <b>HYDRO ONE</b>  |  |  |                       |  |                 |             |        |
| 2000 2636 315   | FOR 2847 CHISWICK LINE (MUNICIPAL OFFICE & FIRE DEPT)                                     |  |  |                       |  | 108 19-Aug-2025 | 19-Aug-2025 |        |
| 1-4-0500-2235   |   |  |  | Heat & Hydro          |  |                 |             | 205.72 |
| <b>KROWN SF</b> | <b>KROWN DISCOUNT HAND CAR WASH</b>   |  |  |                       |  |                 |             |        |
| 216-0           | KROWN SPRAY - 2009 Ford F250, 1996 Freightliner Pumper, 1992 Ford Tanker, 1992 Ford L8000 |  |  |                       |  | 104 11-Aug-2025 | 11-Aug-2025 |        |
| 1-4-0500-2150   |   |  |  | Equipment Maintenance |  |                 |             | 858.74 |

## TOWNSHIP OF CHISHOLM

## Council/Board Report By Dept-(Computer)



AP5130

Page : 3

Date : Sep 02, 2025

Time : 4:17 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

Bank : 1 To 1

Class : All

| Vendor Invoice | Vendor Name Description |     |     |                 |  | Batch Invc Date | Invc Due Date | Amount |
|----------------|-------------------------|-----|-----|-----------------|--|-----------------|---------------|--------|
| G.L. Account   | CC1                     | CC2 | CC3 | GL Account Name |  |                 |               |        |

## DEPARTMENT 0500 Fire Department

## LINDE01 LINDE CANADA LIMITED

|               |                                   |     |             |             |        |
|---------------|-----------------------------------|-----|-------------|-------------|--------|
| 51170231      | FIRE DEPARTMENT - HEALTH & SAFETY | 114 | 22-Aug-2025 | 22-Aug-2025 |        |
| 1-4-0500-2160 | Health & Safety                   |     |             |             | 128.99 |

## MIN13004 MINISTER OF FINANCE

|               |  |     |             |             |        |
|---------------|--|-----|-------------|-------------|--------|
| 381407251438  | NEW PROGRAM FIRE COLLEGE REGISTRATION FEES - JANUARY TO MARCH 2025 | 110 | 20-Aug-2025 | 20-Aug-2025 |        |
| 1-4-0500-2230 | Memberships & Subscriptions  |     |             |             | 130.00 |

## MLS13026 M &amp; L SUPPLY

|               |                      |     |             |             |        |
|---------------|----------------------|-----|-------------|-------------|--------|
| 027537        | MATERIAL & SUPPLIES  | 114 | 22-Aug-2025 | 22-Aug-2025 |        |
| 1-4-0500-2125 | Materials & Supplies |     |             |             | 269.67 |

## TRANS TRANS CANADA SAFETY

|               |                                       |     |             |             |        |
|---------------|---------------------------------------|-----|-------------|-------------|--------|
| 68126         | Decontamination Kit - Fire Prevention | 102 | 05-Aug-2025 | 05-Aug-2025 |        |
| 1-4-0500-2160 | Health & Safety                       |     |             |             | 400.02 |

## WORKPL01 WORKPLACE SAFETY &amp; INSURANCE BOARD

|               |   |     |             |             |          |
|---------------|---|-----|-------------|-------------|----------|
| 1626914       | WSIB PREMIUM FOR APRIL 1, 2025 TO JUNE 30, 2025 | 110 | 20-Aug-2025 | 20-Aug-2025 |          |
| 1-4-0500-2146 | WSIB - Fire department                          |     |             |             | 1,996.31 |
| 1-4-0500-2146 | WSIB - Fire department                          |     |             |             | 104.23   |

|                     |          |
|---------------------|----------|
| Department Totals : | 4,093.68 |
|---------------------|----------|

## DEPARTMENT 0901 Animal Control - Livestock

## SHETA SHETLER ALBERT

|               |  |     |             |             |          |
|---------------|--|-----|-------------|-------------|----------|
| OWDCP-01017   | LIVESTOCK DAMAGE COMPENSATION PROGRAM (CALVES) | 110 | 20-Aug-2025 | 20-Aug-2025 |          |
| 1-4-0901-2530 | Livestock Killed by Dogs/Wolves                |     |             |             | 2,254.31 |

|                     |          |
|---------------------|----------|
| Department Totals : | 2,254.31 |
|---------------------|----------|

## DEPARTMENT 1000 Other Protections

## INFDRONES INFINIT DRONES CORPORATION

|               |   |     |             |             |           |
|---------------|---|-----|-------------|-------------|-----------|
| 1555          | EMERGENCY PLANNING - DRONE PILOT LICENCE W/FLIGHT TRAINING, SPEAKER/BATTERY/SPOTLIGHT | 118 | 29-Aug-2025 | 29-Aug-2025 |           |
| 1-4-1000-0020 | Emergency Planning  |     |             |             | 11,650.25 |

## MIN13004 MINISTER OF FINANCE

|               |   |     |             |             |           |
|---------------|---|-----|-------------|-------------|-----------|
| 382307251326  | POLICING SERVICES - LOCAL SERVICE REALIGNMENT | 114 | 22-Aug-2025 | 22-Aug-2025 |           |
| 1-4-1000-0050 | Policing Costs                                |     |             |             | 14,606.00 |

|                     |           |
|---------------------|-----------|
| Department Totals : | 26,256.25 |
|---------------------|-----------|

## DEPARTMENT 1100 Public Works

## 1STOP 1 STOP PROMOTIONS

|               |                    |     |             |             |       |
|---------------|--------------------|-----|-------------|-------------|-------|
| 16098         | BRIDGE SIGNON ALUM | 114 | 22-Aug-2025 | 22-Aug-2025 |       |
| 1-4-1100-3760 | Signage            |     |             |             | 39.55 |

## CURRIE CURRIE TRUCK CENTRE

|               |   |     |             |             |        |
|---------------|---|-----|-------------|-------------|--------|
| 0462221P      | PART # TDA 176N3 41XMXL SLIP YOKE FOR 2005 WESTERN STAR | 108 | 19-Aug-2025 | 19-Aug-2025 |        |
| 1-4-1100-3227 | Western Star 2005 Parts and Repairs                     |     |             |             | 506.69 |

## E HUGHES EVAN HUGHES EXCAVATING

|               |   |     |             |             |           |
|---------------|---|-----|-------------|-------------|-----------|
| 9321          | QUARRIED GRANULAR A - SUPPLY AND STOCKPILE AT PW YARD | 116 | 26-Aug-2025 | 26-Aug-2025 |           |
| 1-4-1100-3115 | Gravel  |     |             |             | 12,696.27 |

## GIN90395 GIN-COR INDUSTRIES INC

## TOWNSHIP OF CHISHOLM

## Council/Board Report By Dept-(Computer)



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Page : 4

Date : Sep 02, 2025

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Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

Bank : 1 To 1

Class : All

| Vendor Invoice         | Vendor Name Description |     |     |  |  | Batch Invc Date | Invc Due Date | Amount   |
|------------------------|-------------------------|-----|-----|--|--|-----------------|---------------|----------|
| G.L. Account           | CC1                     | CC2 | CC3 | GL Account Name  |  |                 |               |          |
| <b>DEPARTMENT 1100</b> |                         |     |     | Public Works   |  |                 |               |          |
| 93551                  |                         |     |     | CYLINDER HYDRAULIC LIFT FOR 2016 FREIGHTLINER                          |  | 104 11-Aug-2025 | 11-Aug-2025   |          |
| 1-4-1100-3272          |                         |     |     | Freighliner Parts and Repairs  |  |                 |               | 5,812.21 |
| <b>GRI90396</b>        |                         |     |     | <b>GRIFFITH BROS.</b>  |  |                 |               |          |
| 2330                   |                         |     |     | 2005 Western Star Parts and Repairs                                    |  | 110 20-Aug-2025 | 20-Aug-2025   |          |
| 1-4-1100-3227          |                         |     |     | Western Star 2005 Parts and Repairs                                    |  |                 |               | 706.25   |
| <b>GROU01</b>          |                         |     |     | <b>GROULX EQUIPMENT ASTORVILLE INC.</b>                                |  |                 |               |          |
| 58360                  |                         |     |     | SMALL EQUIPMENT REPAIR   |  | 116 26-Aug-2025 | 26-Aug-2025   |          |
| 1-4-1100-3121          |                         |     |     | Small Equipment Repairs  |  |                 |               | 498.61   |
| <b>HYD15001</b>        |                         |     |     | <b>HYDRO ONE</b>   |  |                 |               |          |
| 2000 2635 992          |                         |     |     | FOR 2373 CHISWICK LINE - PUBLIC WORKS                                  |  | 108 19-Aug-2025 | 19-Aug-2025   |          |
| 1-4-1100-3720          |                         |     |     | Garage - Hydro   |  |                 |               | 268.61   |
| <b>JIM10001</b>        |                         |     |     | <b>JIM'S LOCKSMITHING</b>  |  |                 |               |          |
| INVO18156              |                         |     |     | SHOP SUPPLIES - KEYBLANKS  |  | 104 11-Aug-2025 | 11-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 58.76    |
| <b>JRW90546</b>        |                         |     |     | <b>JAMES REDWOOD</b>   |  |                 |               |          |
| 3785                   |                         |     |     | REPAIR TO MOWER DECK   |  | 104 11-Aug-2025 | 11-Aug-2025   |          |
| 1-4-1100-3121          |                         |     |     | Small Equipment Repairs  |  |                 |               | 411.95   |
| <b>JW TIRE</b>         |                         |     |     | <b>JW TIRE</b>   |  |                 |               |          |
| 2990                   |                         |     |     | backhoe - service call repair - 18" tube right front                   |  | 104 14-Jul-2025 | 14-Jul-2025   |          |
| 1-4-1100-3242          |                         |     |     | Backhoe Parts and Repairs  |  |                 |               | 218.09   |
| 3031                   |                         |     |     | backhoe - repair - service call - flat repair - 1 value (to stop leak) |  | 104 06-Aug-2025 | 06-Aug-2025   |          |
| 1-4-1100-3242          |                         |     |     | Backhoe Parts and Repairs  |  |                 |               | 233.91   |
| <b>MOT13040</b>        |                         |     |     | <b>MOTION INDUSTRIES</b>   |  |                 |               |          |
| ON08-0068307           |                         |     |     | HDYRAULIC SWIVEL HOSE ENDS FOR FREIGHTLINER                            |  | 108 19-Aug-2025 | 19-Aug-2025   |          |
| 1-4-1100-3272          |                         |     |     | Freighliner Parts and Repairs  |  |                 |               | 125.33   |
| <b>MUSKA</b>           |                         |     |     | <b>MUSKOKA AUTO PARTS LIMITED</b>                                      |  |                 |               |          |
| 956106/12              |                         |     |     | SHOP SUPPLIES  |  | 102 05-Aug-2025 | 05-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 84.19    |
| 956670/12              |                         |     |     | Shop Supplies - Detergent  |  | 110 20-Aug-2025 | 20-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 31.89    |
| <b>OCPC001</b>         |                         |     |     | <b>OCP CONSTRUCTION SUPPLIES S INC</b>                                 |  |                 |               |          |
| PS-INV2506-32          |                         |     |     | DOWFLAKLE CALCIUM CHOLORIDE - GOLF COURSE ROAD DIGOUT                  |  | 108 19-Aug-2025 | 19-Aug-2025   |          |
| 2-4-1100-4452          |                         |     |     | Golf Course Rd Reconstruction  |  |                 |               | 316.29   |
| PS-INV2506-32          |                         |     |     | TERRAFIX GEOTEXTILE - FOR GOLF COURSE RD DIGOUT                        |  | 108 19-Aug-2025 | 19-Aug-2025   |          |
| 2-4-1100-4452          |                         |     |     | Golf Course Rd Reconstruction  |  |                 |               | 3,510.23 |
| <b>POW16033</b>        |                         |     |     | <b>POWASSAN HOME HARDWARE</b>  |  |                 |               |          |
| 101044                 |                         |     |     | PT SIENNA - SHOP SUPPLIES  |  | 114 22-Aug-2025 | 22-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 25.63    |
| 99916                  |                         |     |     | 16"TUF-TITE DOME LID   |  | 104 11-Aug-2025 | 11-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 67.78    |
| <b>SLING01</b>         |                         |     |     | <b>SLING CHOKER SAFETY AND RIGGING SUPPLIES</b>                        |  |                 |               |          |
| 111730                 |                         |     |     | Boots & Clothing Allowance   |  | 102 05-Aug-2025 | 05-Aug-2025   |          |
| 1-4-1100-3770          |                         |     |     | Boots and Clothing Allowance   |  |                 |               | 147.89   |
| 111816                 |                         |     |     | 42" X 48" CONTRACTOR BAGS  |  | 104 11-Aug-2025 | 11-Aug-2025   |          |
| 1-4-1100-3120          |                         |     |     | Materials & Shop Supplies  |  |                 |               | 248.60   |

## TOWNSHIP OF CHISHOLM

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Cheque Print Date : 01-Aug-2025 To 31-Aug-2025

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| Vendor Invoice      | Vendor Name Description  |     |     |                 |  | Batch Invc Date | Invc Due Date |           |
|---------------------|--|-----|-----|-----------------|--|-----------------|---------------|-----------|
| G.L. Account        | CC1  | CC2 | CC3 | GL Account Name |  |                 |               | Amount    |
|                     |  |     |     |                 |  |                 |               |           |
| DEPARTMENT 1100     | Public Works   |     |     |                 |  |                 |               |           |
| 112056              | SCAPE GOAT (GOATSKIN) JACKSON SERIES PREMIUM SAFETY GLASSES - ANTI-SCRATCH COATING, GREY |     |     |                 |  | 104 11-Aug-2025 | 11-Aug-2025   |           |
| 1-4-1100-3120       | Materials & Shop Supplies  |     |     |                 |  |                 |               | 185.29    |
| SPE19001            | SPECTRUM TELECOM GROUP LTD.  |     |     |                 |  |                 |               |           |
| C1309562            | AIRTIME/GPS/TEXT ACCESS  |     |     |                 |  | 114 22-Aug-2025 | 22-Aug-2025   |           |
| 1-4-1100-3765       | Health & Safety  |     |     |                 |  |                 |               | 412.45    |
| SUNLIF01            | SUN LIFE ASSURANCE COMPANY OF CANADA   |     |     |                 |  |                 |               |           |
| 081142-001          | Group Insurance Premiums   |     |     |                 |  | 104 11-Aug-2025 | 11-Aug-2025   |           |
| 1-4-1100-3660       | Benefits - Group Insurance   |     |     |                 |  |                 |               | 2,024.56  |
| TOROMONT            | TOROMONT CAT   |     |     |                 |  |                 |               |           |
| W0901090702         | SERVICE CONTRACT AND MAINTENANCE FOR CATERPILLAR BACKHOE                                 |     |     |                 |  | 108 19-Aug-2025 | 19-Aug-2025   |           |
| 1-4-1100-3242       | Backhoe Parts and Repairs  |     |     |                 |  |                 |               | 161.49    |
| UNIT01              | UNITED RENTALS OF CANADA   |     |     |                 |  |                 |               |           |
| 249241499-001       | Golf Course Rd dig-out   |     |     |                 |  | 102 05-Aug-2025 | 05-Aug-2025   |           |
| 2-4-1100-4452       | Golf Course Rd Reconstruction  |     |     |                 |  |                 |               | 5,962.58  |
| WORKPL01            | WORKPLACE SAFETY & INSURANCE BOARD   |     |     |                 |  |                 |               |           |
| 1626914             | WSIB PREMIUM FOR APRIL 1, 2025 TO JUNE 30, 2025  |     |     |                 |  | 110 20-Aug-2025 | 20-Aug-2025   |           |
| 1-4-1100-3700       | WSIB Premiums Roads  |     |     |                 |  |                 |               | 2,904.56  |
| Department Totals : |  |     |     |                 |  |                 |               | 37,659.66 |
|                     |  |     |     |                 |  |                 |               |           |
| DEPARTMENT 1300     | Environmental  |     |     |                 |  |                 |               |           |
| GFL                 | GFL ENVIRONMENTAL  |     |     |                 |  |                 |               |           |
| GN0000141320        | Recycling  |     |     |                 |  | 102 05-Aug-2025 | 05-Aug-2025   |           |
| 1-4-1300-4610       | Recycling  |     |     |                 |  |                 |               | 386.09    |
| GN0000141380        | LIFT/HAUL CHARGE, NON-ELIGIBLE PROCESSING FEE  |     |     |                 |  | 110 20-Aug-2025 | 20-Aug-2025   |           |
| 1-4-1300-4610       | Recycling  |     |     |                 |  |                 |               | 390.96    |
| KNI11011            | KNIGHT PIESOLD   |     |     |                 |  |                 |               |           |
| 18624               | Site Expenditures  |     |     |                 |  | 102 05-Aug-2025 | 05-Aug-2025   |           |
| 1-4-1300-4510       | Site Expenditures  |     |     |                 |  |                 |               | 980.06    |
| TOW26000            | TOWNSHIP OF CHISHOLM   |     |     |                 |  |                 |               |           |
| AUGUST 2025         | FINAL TAX BILL LANDFILL  |     |     |                 |  | 116 26-Aug-2025 | 26-Aug-2025   |           |
| 1-4-1300-4510       | Site Expenditures  |     |     |                 |  |                 |               | 894.03    |
| WORKPL01            | WORKPLACE SAFETY & INSURANCE BOARD   |     |     |                 |  |                 |               |           |
| 1626914             | WSIB PREMIUM FOR APRIL 1, 2025 TO JUNE 30, 2025  |     |     |                 |  | 110 20-Aug-2025 | 20-Aug-2025   |           |
| 1-4-1300-4650       | WSIB   |     |     |                 |  |                 |               | 167.29    |
| Department Totals : |  |     |     |                 |  |                 |               | 2,818.43  |
|                     |  |     |     |                 |  |                 |               |           |
| DEPARTMENT 1400     | Health   |     |     |                 |  |                 |               |           |
| JC NOON             | JC NOON MEMORIALS  |     |     |                 |  |                 |               |           |
| 11175               | CUT AND TRIM,BUTLER ASHES  |     |     |                 |  | 114 22-Aug-2025 | 22-Aug-2025   |           |
| 1-4-1400-6510       | Cemetery Expenses  |     |     |                 |  |                 |               | 1,525.50  |
| NOR14001            | NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT   |     |     |                 |  |                 |               |           |
| AUGUST 2025         | AUGUST 1 MONTHLY 2025 LEVY   |     |     |                 |  | 108 19-Aug-2025 | 19-Aug-2025   |           |
| 1-4-1400-5110       | Health Unit  |     |     |                 |  |                 |               | 3,697.58  |
| JULY 2025           | MONTHLY LEVY   |     |     |                 |  | 116 26-Aug-2025 | 26-Aug-2025   |           |
| 1-4-1400-5110       | Health Unit  |     |     |                 |  |                 |               | 3,697.58  |

## TOWNSHIP OF CHISHOLM

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|----------------|-------------------------|-----|-----|-----------------|--|-----------------|---------------|--------|
| G.L. Account   | CC1                     | CC2 | CC3 | GL Account Name |  |                 |               | Amount |

DEPARTMENT 1400 Health

SEPTEMBER : MONTHLY LEVY

1-4-1400-5110

Health Unit

116 26-Aug-2025 26-Aug-2025

3,697.58

Department Totals : 12,618.24

DEPARTMENT 1600 Home for Aged

CAS03011 CASSELLHOLME

AUGUST 2025 CASSELLHOLME MONTHLY LEVY APPORTIONMENT FOR CHISHOLM

1-4-1600-6210

Home for the Aged

108 19-Aug-2025 19-Aug-2025

4,636.33

JULY 2025 CASSELLHOLME - LEVY APPORTIONMENT FOR JULY 2025

1-4-1600-6210

Home for the Aged

104 11-Aug-2025 11-Aug-2025

4,636.33

Department Totals : 9,272.66

DEPARTMENT 1700 Parks &amp; Recreation

E HUGHES EVAN HUGHES EXCAVATING

9390

TONNE OF MORTAR SAND FOR HORSESHOE PITS

1-4-1700-1110

Parks Expenses

114 22-Aug-2025 22-Aug-2025

227.13

HYD15001 HYDRO ONE

2000 0251 135. FOR 51 BELLCAIRN RD - TENNIS COURT

1-4-1700-1115

Tennis Court

108 19-Aug-2025 19-Aug-2025

37.95

2000 6098 366. FOR 600 BEACH ROAD (BEACH SHACK)

1-4-1700-1110

Parks Expenses

108 19-Aug-2025 19-Aug-2025

42.87

MCCARTHY MCCARTHY SEPTIC AND VAC

1048

CLEAN OUT AND SERVICE

1-4-1700-1110

Parks Expenses

114 22-Aug-2025 22-Aug-2025

1,022.65

Department Totals : 1,330.60

DEPARTMENT 2000 Accounts Payable

CAN03059 CANADIAN UNION OF PUBLIC

JULY 2025 Local 4616 CUPE Union Dues for July 2025

1-2-2000-3336

Deductions Payable- Union Dues

110 20-Aug-2025 20-Aug-2025

737.25

MIN13004 MINISTER OF FINANCE

1610884295-4 TILE DEBENTURE

1-4-2000-1330

Drainage Expenses

114 22-Aug-2025 22-Aug-2025

2,730.95

OME15030 OMERS

JULY 2025 OMERS MONTHLY CONTRIBUTIONS

1-2-2000-3335

OMERS Contributions

114 22-Aug-2025 22-Aug-2025

12,030.60

RECEIV02 RECEIVER GENERAL - SOURCE DEDUCTIONS

JULY2025 PAYROLL DEDUCTIONS RP0003

1-2-2000-3310

Deductions Payable - Inc. Tax

1,265.33

1-2-2000-3330

Deductions Payable EI

340.90

1-2-2000-3320

Deductions Payable - CPP

832.58

JULY202501 PAYROLL DEDUCTIONS RP0001

1-2-2000-3310

Deductions Payable - Inc. Tax

9,820.76

1-2-2000-3331

Deducations Payable - EI Reduced

2,425.77

1-2-2000-3320

Deductions Payable - CPP

6,595.18

**Date:** August 26, 2025

**From:** Mayor Gail Dégagné & CAO/Clerk-Treasurer

**Subject:** AMO 2025 — Delegation Summaries (Ministry of Long-Term Care; Infrastructure; Rural Affairs)

## **1) Ministry of Long-Term Care — Cassellholme Redevelopment: Rural Affordability & Provincial Partnership**

**Purpose:** Keep the 264-bed redevelopment financially sustainable for small rural partners (Chisholm, Bonfield) whose limited assessment base cannot absorb sharp levy increases. Core issues include loss of the 2022 CFS per-diem Top-Up and an affordability cliff in years 26–30 when per-diems end, creating volatility for rural budgets. **Key data (Chisholm, 683 households):** With Top-Up  $\approx$  \$29.86/household/yr vs. \$110.57 without; Years 26–30  $\approx$  \$163.45. **Asks:** (1) Confirm eligibility and alignment of the \$35 CFS Top-Up with project phasing; (2) Stabilize years 26–30 (extend per-diems or provide a terminal grant/balloon reduction); (3) Reduce borrowing costs via interest support/credit backstop; (4) Offer fixed-share or capped-volatility apportionment; (5) Create a Rural/Northern affordability stream.

## **2) Ministry of Infrastructure — Rural Funding Reality & MHIP-HECS Lessons**

**Purpose:** Address how current scoring and program design systematically disadvantage small, low-density municipalities responsible for large road networks. **Context:** Chisholm maintains 122 km of roads over 205.77 km<sup>2</sup> for 1,312 residents, with a typical capital roads budget of \$0.5M–\$1.2M; every 1% tax rate yields  $\sim$  \$20,000—insufficient to meet safety obligations under MMS. **Barriers:** Urban-weighted metrics (total units/cost per unit), “shovel-ready” bias, 50% cost-share & reimbursement cash-flow strains, heavy documentation requirements, and OCIF formula effects. **Asks:** (1) Create a Rural Roads Safety Fund and adjust formulas for geography/lane-km/climate; (2) Establish a Rural Readiness Stream (planning/design/permits) with a guaranteed construction path; (3) Revise scoring to include safety-risk reduction, emergency access, goods movement, per-capita impact, and lane-km preserved per dollar; (4) Increase provincial share to 75–90% and allow advance/progress draws/stacking; (5) Right-size documentation (templates, provincial GIS/KML service); (6) Provide predictable multi-year approvals; (7) Support joint rural projects assessed on aggregate rural benefit.

### **3) Ministry of Rural Affairs — ROD Program (Community Development Stream): Community Improvement Plan (CIP)**

**Purpose:** Seek support to develop and adopt a 10–20-year, accessibility-first CIP that aligns with *Enabling Opportunity* and ROD objectives. **Deliverables:** AODA-aligned design standards for municipal spaces; prioritized rural infrastructure list; tailored small-scale incentive toolbox (e.g., accessibility retrofits, signage/exterior upgrades); implementation plan with governance and performance measures. **Timeline:** 18-month development (0–6 months baseline & engagement; 6–12 months tools & prioritization; 12–18 months adoption & launch), with a 10–20-year implementation horizon and 5-year reviews.

**Public Value:** Embeds accessibility and safety into all future projects, creates a predictable investment pipeline, and strengthens leverage of provincial dollars with private/community contributions.



| Tax Arrears Report |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
|--------------------|------------|-----|------------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|----|------------|----|-----------|----|------------|----|-----------|----|-----------|----|-----------|----|
|                    | Jan 31/19  | #   | Feb 28/19  | #   | Mar 31/19 | #   | Apr 30/19 | #   | May 31/19 | #   | Jun 30/19 | #  | July 31/19 | #  | Aug 31/19 | #  | Sept 30/19 | #  | Oct 31/19 | #  | Nov 30/19 | #  | Dec 31/19 |    |
| 2019               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2018               | 179,828    | 166 | 164,158    | 157 | 139147    | 129 | 124680    | 109 | 112199    | 100 | 102379    | 91 | 83387      | 69 | 72512     | 74 | 65048      | 68 | 62593     | 61 | 55857     | 57 | 42164     | 39 |
| 2017               | 36,833     | 29  | 29,821     | 26  | 22886     | 19  | 18208     | 12  | 18208     | 12  | 15686     | 11 | 12098      | 9  | 6767      | 7  | 6767       | 7  | 6767      | 7  | 6767      | 7  | 5917      | 6  |
| *2016              | 12,190     | 11  | 11,523     | 9   | 8391      | 8   | 8057      | 5   | 6519      | 7   | 5586      | 6  | 3888       | 4  | 1088      | 3  | 1087       | 3  | 1088      | 3  | 1088      | 3  | 1088      | 3  |
|                    | \$ 228,851 |     | \$ 205,502 |     | \$170,424 |     | \$150,945 |     | \$136,926 |     | \$123,651 |    | \$99,373   |    | \$80,367  |    | \$72,902   |    | \$70,448  |    | \$63,712  |    | \$49,169  |    |
|                    | Jan 31/20  | #   | Feb 28/20  | #   | Mar 31/20 | #   | Apr 30/20 | #   | May 31/20 | #   | Jun 30/20 | #  | July 31/20 | #  | Aug 31/20 | #  | Sept 30/20 | #  | Oct 31/20 | #  | Nov 30/20 | #  | Dec 31/20 |    |
| 2020               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2019               | 195,466    | 173 | 182,676    | 169 | 161,743   | 127 | 144,918   | 104 | 133541    | 87  | 112403    | 85 | 98004.31   | 83 | 91680     | 77 | 76061      | 67 | 69118     | 60 | 55163     | 53 | 52430     | 50 |
| 2018               | 36,579     | 34  | 25,289     | 27  | 21,761    | 21  | 19,235    | 20  | 13588     | 15  | 7705      | 8  | 1677       | 5  | 1677      | 5  | 273        | 3  | 273       | 3  | 123       | 2  | 123.87    | 2  |
| 2017               | 3,722      | 5   | 3,722      | 5   | 1784      | 3   | 1784      | 3   | 0         | 0   | 0         | 0  | 0          | 0  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
|                    | \$ 235,767 |     | \$ 211,687 |     | \$185,288 |     | \$165,937 |     | \$147,129 |     | \$120,108 |    | \$99,681   |    | \$93,357  |    | \$76,334   |    | \$69,391  |    | \$55,286  |    | \$52,554  |    |
|                    | Jan 31/21  | #   | Feb 28/21  | #   | Mar 31/21 | #   | Apr 30/21 | #   | May 31/21 | #   | Jun 30/21 | #  | July 31/21 | #  | Aug 31/21 | #  | Sept 30/21 | #  | Oct 31/21 | #  | Nov 30/21 | #  | Dec 31/21 |    |
| 2021               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2020               | 205,538    | 154 | 182,943    | 145 | 160,692   | 126 | 136,366   | 102 | 125,629   | 91  | 106,645   | 79 | 93,324     | 70 | 79898     | 64 | 75763      | 60 | 67248     | 55 | 64088     | 52 | 58264     | 49 |
| 2019               | 44,796     | 39  | 35,361     | 27  | 31,925    | 24  | 15,760    | 13  | 15,076    | 9   | 11,809    | 8  | 8,673      | 6  | 5206      | 3  | 5206       | 3  | 4419      | 2  | 4419      | 2  | 4419      | 2  |
| 2018               | 123        | 2   | 123        | 2   | 123       | 2   | 123       | 2   | 123       | 2   | 123       | 2  | 45         | 1  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
|                    | \$ 264,976 |     | \$ 218,427 |     | \$192,740 |     | \$152,249 |     | \$140,828 |     | \$118,577 |    | \$102,042  |    | \$85,104  |    | \$80,969   |    | \$71,667  |    | \$68,507  |    | \$62,683  |    |
|                    | Jan 31/22  | #   | Feb 28/22  | #   | Mar 31/22 | #   | Apr 30/22 | #   | May 31/22 | #   | Jun 30/22 | #  | July 31/22 | #  | Aug 31/22 | #  | Sept 30/22 | #  | Oct 31/22 | #  | Nov 30/22 | #  | Dec 31/22 |    |
| 2022               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2021               | 144,621    | 134 | 118,177    | 126 | 101,793   | 99  | 87,720    | 84  | 75,567    | 73  | 70,389    | 69 | 59,651     | 61 | 61592     | 61 | 51836      | 55 | 47574     | 52 | 40035     | 47 | 32910     | 40 |
| 2020               | 47,103     | 37  | 25,589     | 24  | 22,036    | 21  | 13,922    | 19  | 7,926     | 12  | 6,702     | 11 | 3,988      | 7  | 6263      | 7  | 5318       | 7  | 5318      | 7  | 5250      | 7  | 5250      | 7  |
| 2019               | 4,419      | 2   | 4,419      | 2   | 4,419     | 2   | 0         | 0   | 0         | 0   | 0         | 0  | 0          | 0  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
|                    | \$ 196,143 |     | \$ 148,185 |     | \$128,248 |     | \$101,642 |     | \$83,493  |     | \$77,091  |    | \$63,639   |    | \$67,855  |    | \$57,154   |    | \$52,892  |    | \$45,285  |    | \$38,160  |    |
|                    | Jan 31/23  | #   | Feb 28/23  | #   | Mar 31/23 | #   | Apr 30/23 | #   | May 31/23 | #   | Jun 30/23 | #  | July 31/23 | #  | Aug 31/23 | #  | Sept 30/23 | #  | Oct 31/23 | #  | Nov 30/23 | #  | Dec 31/23 |    |
| 2023               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2022               | 136,619    | 139 | 122,633    | 126 | 107,500   | 108 | 87,490    | 94  | 77,228    | 80  | 68,321    | 71 | 65,212     | 64 | 60,929    | 57 | 45,859     | 49 | 44,780    | 45 | 38255     | 39 | 37124     | 38 |
| 2021               | 22,795     | 29  | 20,827     | 21  | 17,408    | 15  | 14,579    | 14  | 8,527     | 5   | 4,261     | 3  | 0          | 0  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
| 2020               | 4,589      | 6   | 4,589      | 6   | 4589      | 6   | 2319      | 5   | 1935      | 3   | 1936      | 3  | 0          | 0  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
|                    | \$ 164,003 |     | \$ 148,049 |     | \$129,497 |     | \$104,388 |     | \$87,690  |     | \$74,518  |    | \$65,212   |    | \$60,929  |    | \$45,859   |    | \$44,780  |    | \$38,255  |    | \$37,124  |    |
|                    | Jan 31/24  | #   | Feb 29/24  | #   | Mar 31/24 | #   | Apr 30/24 | #   | May 31/24 | #   | Jun 30/24 | #  | July 31/24 | #  | Aug 31/24 | #  | Sept 30/24 | #  | Oct 31/24 | #  | Nov 30/24 | #  | Dec 31/24 |    |
| 2024               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2023               | 189,113    | 156 | 164,770    | 133 | 138,503   | 112 | 119,654   | 96  | 113,424   | 93  | 106,322   | 86 | 93,690     | 78 | 85,656    | 70 | 76,726     | 58 | 71,648    | 54 | 62754     | 49 | 56968     | 46 |
| 2022               | 31,795     | 32  | 20,362     | 21  | 14,699    | 16  | 9,949     | 12  | 9,365     | 11  | 8,877     | 11 | 7,321      | 9  | 6995      | 8  | 3642       | 6  | 3350      | 5  | 1133      | 3  | 1133      | 3  |
| 2021               | 0          | 0   | 0          | 0   | 0         | 0   | 0         | 0   | 0         | 0   | 0         | 0  | 0          | 0  | 0         | 0  | 0          | 0  | 0         | 0  | 0         | 0  | 0         | 0  |
|                    | \$ 220,908 |     | \$ 185,131 |     | \$153,203 |     | \$129,603 |     | \$122,789 |     | \$115,199 |    | \$101,011  |    | \$92,651  |    | \$80,368   |    | \$74,998  |    | \$63,887  |    | \$58,101  |    |
|                    | Jan 31/25  | #   | Feb 29/25  | #   | Mar 31/25 | #   | Apr 30/25 | #   | May 31/25 | #   | Jun 30/25 | #  | July 31/25 | #  | Aug 31/25 | #  | Sept 30/25 | #  | Oct 31/25 | #  | Nov 30/25 | #  | Dec 31/25 |    |
| 2025               |            |     |            |     |           |     |           |     |           |     |           |    |            |    |           |    |            |    |           |    |           |    |           |    |
| 2024               | 192,009    | 191 | 172,057    | 165 | 145,287   | 114 | 128,249   | 103 | 121,436   | 96  | 104,776   | 89 | 86,316     | 79 | 75,876    | 71 |            |    |           |    |           |    |           |    |
| 2023               | 48,596     | 36  | 36,510     | 27  | 28,211    | 17  | 24,439    | 15  | 17,776    | 7   | 8,299     | 3  | 3,264      | 2  | 3264      | 2  |            |    |           |    |           |    |           |    |
| 2022               | 407        | 3   | 217        | 2   | 206       | 1   | 206       | 1   | 206       | 1   | 0         | 0  | 0          | 0  | 0         | 0  |            |    |           |    |           |    |           |    |
|                    | \$ 241,012 |     | \$ 208,784 |     | \$173,704 |     | \$152,894 |     | \$139,418 |     | \$113,075 |    | \$89,580   |    | \$79,140  |    | \$0        |    | \$0       |    | \$0       |    | \$0       |    |



# TOWNSHIP OF CHISHOLM COMMITTEE OF ADJUSTMENT

2847 Chiswick Line, R.R. # 4

Powassan, Ontario, P0H 1Z0

Phone (705) 724-3526 Fax (705) 724-5099

[info@chisholm.ca](mailto:info@chisholm.ca)

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

## MINUTES

### COMMITTEE OF ADJUSTMENT MEETING

TUESDAY, SEPTEMBER 2, 2025 – 7:00 P.M.

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

#### 1. CALL TO ORDER

The meeting was called to order by Chairperson Mayor Gail Degagne at 7:00 p.m., along with Councillor Claire Riley, Nunzio Scarfone and committee member Chris Frappier, and Don Butterworth. Staff present was Admin Assistant, Jessica Laberge. There was one representative present on zoom.

#### 2. DECLARATION OF PECUNIARY INTEREST - None

#### 3. APPROVAL OF AGENDA

##### Resolution 2025-20 (COA)

Chris Frappier and Claire Riley: Be it resolved that the *Agenda* for this meeting be approved as presented as amended. **'Carried'**

#### 4. APPROVAL OF MINUTES – June 3, 2025 and June 24, 2025

##### Resolution 2025-21 (COA)

Chris Frappier and Nunzio Scarfone: Be it resolved that the *Minutes* of the June 3, 2025 Committee of Adjustment meeting be adopted as printed and circulated. **'Carried'**

##### Resolution 2025-22 (COA)

Don Butterworth and Claire Riley: Be it resolved that the *Minutes* of the June 24, 2025 Committee of Adjustment meeting be adopted as printed and circulated. **'Carried'**

#### 5. CONSIDER THE FOLLOWING SEVERANCE APPLICATION

##### (a) File # 2025-09 – Young/Stevens – Con. 6 Lot 20 – 941 Wasing Rd. – Lot Creation

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations. Secretary reported that a letter dated September 2, 2025 was received from the Conservation Authority and the following comments were made:

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- The frontage of the proposed severed lot is regulated due to its proximity to the Wasi River. Development within the regulated area may require a permit with the NBMCA.
- NBMCA records show that there is a sewage permit for the dwelling on the retained lands. There appears to be sufficient area for to accommodate a replacement sewage system in the future.
- The NBMCA is satisfied that there is adequate space to accommodate a sewage system in accordance with O. Reg 203/24 of the OBC for a three bedroom dwelling. A sewage permit is required prior to any development on the proposed severed lands.
- The subject lands are wholly located within a Significant Groundwater Recharge Area. Portions of both the proposed severed and retained are also within Intake Protection Zone 3 and the Issue Contributing Area.
- The NBMCA is satisfied that the application is consistent with the policies as set out in Section 5.2 of the PPS and have no objections.

##### Resolution 2025-23 (COA)

Nunzio Scarfone and Claire Riley: Be it resolved that the consent application from Scott and Sacha Stevens on behalf of Wendyl Young to sever one rural lot from CON 6 PT LOT 20 AND RP 36R14615 PART 1, PCL 12537 NIP, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot, approximately 238 meters in frontage and 140 meters in depth, approximately 3.33 Hectares in area, and retain lands being approximately 13.3 Hectares.
2. That the following documents be provided for the transaction described in Condition No. 1:
  - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
  - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
3. That any traveled road, situated on the severed lands be transferred to the Township for road purposes.
4. That the applicant pay any planning consultant fees incurred by the Township in processing the application, if any.
5. That all property taxes are paid up to date.

**NOTES:**

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- The frontage of the proposed severed lot is regulated due to its proximity to the Wasi River. Development within the regulated area may require a permit with the NBMCA.
- NBMCA records show that there is a sewage permit for the dwelling on the retained lands. There appears to be sufficient area for to accommodate a replacement sewage system in the future.
- The NBMCA is satisfied that there is adequate space to accommodate a sewage system in accordance with O. Reg 203/24 of the OBC for a three bedroom dwelling. A sewage permit is required prior to any development on the proposed severed lands.
- The subject lands are wholly located within a Significant Groundwater Recharge Area. Portions of both the proposed severed and retained are also within Intake Protection Zone 3 and the Issue Contributing Area.
- The NBMCA is satisfied that the application is consistent with the policies as set out in Section 5.2 of the PPS and have no objections.

**‘Carried’**

**6. CONSIDER THE FOLLOWING CANCELLATION CERTIFICATE**

**A. FILE 2025-10 – DOWNIE/CLARK – 50 ISLANDVIEW LANE**

**Resolution 2025-24**

Don Butterworth and Claire Riley: Be it resolved that the Township of Chisholm Committee of Adjustment approve the issuing of a Certificate of Cancellation, for the land described as PCL 25198 SEC NIP; PT LT 16 CON 13 CHISHOLM PT 2 NR1264; CHISHOLM; DISTRICT OF NIPISSING, for a previous consent evidenced by the Consent Stamp dated November 2<sup>nd</sup>, 1979, appended to Instrument LT206143, in accordance with section 53(45) of the Planning Act, R.S.O 1990, c.P.13, as amended.

**‘Carried’**

**7. Adjournment**

**Resolution 2025-25 (COA)**

Chris Frappier and Nunzio Scarfone: Be it resolved that this meeting now adjourn.

**‘Carried’**

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Mayor, Gail Degagne

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Secretary, Lesley Marshall

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**The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2025- 06**

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**June 17, 2025**

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation Board was held on Tuesday, June 17, 2025.

**Present:** Bernadette Kerr, Dave Britton, Mieke Markus, Dave Yemm, Calvin Young, Nancy McFadden, Amber McIsaac

**Regrets:** Leo Patey

**1. Call to Order**

**Resolution No. 2025-36** – Moved by Nancy, seconded by Mieke, that the meeting was called to order at 9:50 a.m. *Carried*

**2. Additions to Agenda – None**

**3. Approval of the Agenda**

**Resolution No. 2025-37** – Moved by Nancy, seconded by Mieke, that the agenda be adopted as presented. *Carried*

**4. Conflict of Interest Disclosure – None**

**5. Approval of the Minutes from the May 21, 2025 Board Meeting**

**Resolution No. 2025-38** – Moved by Dave Yemm, seconded by Mieke, that the minutes from the Board meeting on May 21, 2025 be adopted as presented. *Carried*

**6. Business Arising**

**a) Patio Project Update**

A construction update was shared with the Board members, which included the following details: project start date, hours of work, changes to visitor parking, and the chain of communication. Additionally, a tenant complaint was brought to the Board's attention. Following this, the Board requested that a letter be sent to all tenants from Bernadette outlining The Pines' complaint process.

**c) Winter Snow Removal**

The Board requested that a resolution requiring tenants to maintain their own patios be drafted and presented at the next meeting.

**d) Cost for Apartment Renovation**

Amber reported that the estimated cost for the renovation is approximately \$6,000. At this time, she does not believe it is necessary to withdraw from capital reserve funds to complete the project.

**7. Correspondence**

**a.2) Financials**

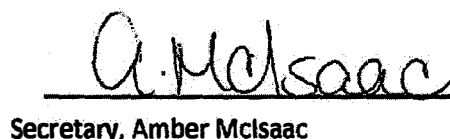
Dave Britton requested that tenant names be redacted from the financial statements presented to the Board going forward.

**Resolution No. 2025-39** – Moved by Dave Yemm, seconded by Nancy, that the Golden Sunshine Municipal Non-Profit Housing Corporation approves the May 2025 income statement and transaction report as presented. *Carried*

**8. Next Board Meeting – August 19, 2025**

**Resolution No. 2025-40** – Moved by Calvin, seconded by Mieke, that the meeting be adjourned. *Carried*

  
President, Bernadette Kerr

  
Secretary, Amber McIsaac



The Corporation of the  
City of North Bay  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: 705 474-0400

OFFICE OF THE CITY CLERK  
Direct Line: (705) 474-0626, ext. 2510  
Fax Line: (705) 495-4353  
E-mail: [karen.mcisaac@northbay.ca](mailto:karen.mcisaac@northbay.ca)

September 3, 2025

Cassellholme-East Nipissing Board of Management  
400 Olive Street  
North Bay, ON P1B 6J4  
Attn: Angie Punnett

Dear Ms Punnett:

This is Resolution No. 2025-296(a)&(b) which was passed by Council at its Regular Meeting held Tuesday, September 2, 2025.

Resolution No. 2025-296(a)&(b):

"Whereas on March 7, 1986, the Board of Management for Cassellholme – East Nipissing Home for the Aged (Cassellholme), a District Home, gave direction to create a separate legal entity in the form of a new public non-profit housing corporation. This new entity (Castle Arms) would be operated and governed by the same appointees as Cassellholme Board.

Whereas the assets of Castle Arms have been built through contributions from taxpayers at the federal, provincial, and municipal levels.

Whereas at a Castle Arms meeting held on October 28, 2021, the Chief Executive Officer advised the Castle Arms Board that, due to upcoming changes to the Ontario Not-for-Profit Corporations Act (ONCA), the Cassellholme and Castle Arms Boards could no longer have identical membership.

Whereas although the Castle Arms Board was advised that it had until October 2024 to implement the upcoming changes to the ONCA, at the subsequent meeting on November 25, 2021 - when 8 of the 9 municipalities had no representation due to a wave of resignations and a lack of public consultation - the Castle Arms Board directed the CEO to alter the composition of the Castle Arms Board.

Whereas in January 2025, Cassellholme obtained a solicitor-client privileged legal opinion stating in part that "neither ONCA nor the Fixing Long-Term Care Act contain any provisions that would require Boards of Management to have a different composition than Boards of Non-Profit Housing Corporations."

Whereas the November 25, 2021 change to the composition of the Castle Arms Board was made in reliance on advice regarding the requirements of the ONCA;

Whereas the advice the former Castle Arms Board received appears to have been incorrect.

Whereas no changes to the former composition of the Castle Arms Board would have been made if not for the Boards's reliance on the incorrect advice;

Whereas the current Castle Arms Board has an obligation to the taxpayers of the nine (9) member Municipalities to restore governance of the Castle Arms Board to representatives from its member Municipalities.

Therefore Be It Resolved that the first option is to use a third-party mediator at the cost of the Municipalities to work in the best interest of the tenants of Castle Arms and that the results be shared at a public meeting.

Further Be It Resolved that failure to find a resolution that the Council of the City of North Bay calls upon the other member Municipalities to join in pursuing all available legal and administrative remedies to restore democratic and public oversight of the Castle Arms Non-Profit Housing Corporation. This includes returning Castle Arms governance to its member Municipalities.

Further Be It Resolved that a committee, composed of the Mayors of the member Municipalities or their designates, along with Casselholme Board representatives, be established to pursue these options.

And Further Be It Resolved that a copy of this motion be shared with the eight (8) other member Municipalities, the Casselholme Board of Directors and Nipissing MPP Vic Fedeli."

Yours truly,



Karen McIsaac  
City Clerk

KM/ck

cc: Nipissing MPP, Victor Fedeli  
Town of Mattawa  
Municipality of Calvin  
Municipality of East Ferris  
Municipality of Mattawan  
Township of Bonfield  
Township of Chisholm  
Township of Papineau Cameron  
Township of South Algonquin

## Jessica Laberge

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**From:** envirocompliance (MECP) <envirocompliance@ontario.ca>  
**Sent:** Thursday, August 21, 2025 1:46 PM  
**To:** Ault, Greg (He/Him) (MECP)  
**Cc:** Alimpic, Vesna (MECP)  
**Subject:** Updated Compliance Policy - Ministry of the Environment, Conservation and Parks  
**Attachments:** Letter to Municipalities\_Update of Compliance Policy\_2025 08 21\_North Bay.docx

Hello,

Please find attached a letter outlining recent updates to the Ministry of the Environment, Conservation and Parks' compliance policy, announced on June 4, 2025. These changes introduce a new process for referring low-risk incidents to more appropriate regulatory authorities, including municipalities. These changes will help to clarify roles and responsibilities between the ministry and municipalities.

The attached letter includes examples of low-risk incidents typically considered for referral, as well as guidance on how these changes aim to reduce duplication for businesses, improve service to the public, and support collaboration between our organizations.

We appreciate your continued partnership and look forward to further engagement. Please do not hesitate to reach out should you have any questions.

Sincerely,

Greg Ault

**Manager**

Timmins District Office

Ministry of the Environment, Conservation and Parks

Ontario Government Complex, 5520 Hwy 101 E, PO Bag 3080 South Porcupine, Ontario P0N 1H0





(sent by e-mail only)

**Date: August 21, 2025**

**Re: Updates to Ministry of the Environment, Conservation and Parks' Compliance Policy – Potential for Low-Risk Incident Referrals to Municipalities**

On June 4, 2025, the Government of Ontario announced updates to the Ministry of the Environment, Conservation and Parks' compliance policy. A notice outlining the decision can be found here. These changes will allow the ministry to focus on higher-risk events, such as spills that could harm human health, while referring low-risk incidents that do not impact human health or the environment, such as construction noise, via referral to more appropriate regulatory authorities, including municipalities. Further details on the new incident referral assessment process can be found in section 4.2 of the updated compliance policy.

The updates to the compliance policy will clarify roles and responsibilities between the ministry and municipalities to avoid duplication and reduce burden on the regulated community by simplifying compliance oversight for low-risk activities. These changes will strengthen collaboration between the ministry and municipalities, while also improving service for members of the public by clarifying which regulator is responsible for responding to an incident.

Listed below are types of complaints that the ministry will typically consider for referral to municipalities:

1. Odours - Reports of odours from restaurants, food preparation, construction/demolition/maintenance activities, vehicles, or residential sources.
2. Noise - Reports of noise from air conditioning and heating, vehicles, residences, pets, construction activities, music festivals and outdoor events.
3. Dust - Reports of general or road dust resulting from development or construction/demolition sites, stone cutting, or complaints of off-site dust generated from a neighbour's construction activities.
4. Waste - Reports of littering, abandoned vehicles, and small quantities of solid non-hazardous waste dumping.
5. Water – Reports of discharges to municipal sewers, oil leaking from vehicles to roadway/sewers, and problems with private ponds.

**Please note:** if a low-risk incident persists long term escalates to a community-level concern, or becomes linked to health impacts, the ministry will re-evaluate the risk and may take further action. Additionally, if a municipality lacks the capacity to carry out compliance and enforcement activities for a referred incident, the ministry may intervene if the risk level is deemed sufficiently high.

The ministry is planning further engagement with municipalities to support open

communication during this transition. More details will follow via future communications.

Should you have any questions or wish to discuss further, please feel free to contact me via email ([vesna.alimpic@ontario.ca](mailto:vesna.alimpic@ontario.ca)) or by phone (705-491-2781).

If you wish to discuss further, please feel free to contact me.

Sincerely,

Vesna Alimpic

**Supervisor (A)**

North Bay Area Office

Ministry of the Environment, Conservation and Parks

Unit 16 & 17, 191 Booth Rd North Bay, Ontario P1A 4K3

**Ministry of Natural Resources**

Development and Hazard Policy  
Branch  
Policy Division  
300 Water Street  
Peterborough, ON K9J 3C7

**Ministère des Richesses naturelles**

Direction de la politique d'exploitation des  
ressources et des risques naturels.  
Division de l'élaboration des politiques  
300, rue Water  
Peterborough (Ontario) K9J 3C7



August 08, 2025

**Subject: Proposed updates to certain operational policies under the *Aggregate Resource Act***

---

Hello,

Ontario's aggregate industry plays a key role in our government's vision to build Ontario, supporting vital development and jobs across the province. At this time, MNR is proposing updates to certain operational policies under the *Aggregate Resources Act*.

Over the last six years, changes to the Act, regulation, and the development of the Aggregate Resources of Ontario Standards, have left several aggregate resources policies outdated and/or inaccurate. New requirements and provisions introduced through these changes also need to be supported with new policy direction.

In a continued effort to clarify requirements and improve efficiencies, three policies are proposed to be updated (replacing seven outdated policies) related to new aggregate licence/permit applications addressing Water Report, Cultural Heritage Report, and Matters to be Considered in the Issuance of a Licence. One new policy based on the 2020 requirements in the Standards, Maximum Predicted Water Table Report is being proposed. In addition, the government is focused on reducing burden to businesses; this is why we are proposing to rescind 28 policies that are outdated or unnecessary.

Updated policies are an important step in modernizing the Ministry's aggregate program, ensuring transparency and consistency in program delivery, and providing certainty to industry and the public about the Ministry's expectations.

A complete summary of the proposed policy changes can be found on the [Environmental Registry](#) (search for notice: 025-0216) for a 48-day commenting period ending September 25, 2025.

We invite you to review the changes and offer comments.

There are several ways you can comment on this proposal, including:

1. Directly through the Environmental Registry posting (click on the "Submit a comment" button)

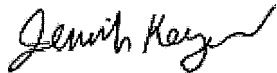
2. By email to [aggregates@ontario.ca](mailto:aggregates@ontario.ca), or

3. By mail to:

Resources Development Section  
Ministry of Natural Resources  
300 Water Street, 2nd Floor South  
Peterborough, ON K9J 3C7

For questions, contact Sheena Tower at [aggregates@ontario.ca](mailto:aggregates@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Keyes". The signature is fluid and cursive, with the first name "Jennifer" and last name "Keyes" clearly distinguishable.

Jennifer Keyes

Director, Development and Hazard Policy Branch

# **Corporation of the Township of Chisholm**

***Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0  
(705) 724-3526 - Fax (705) 724-5099***

[info@chisholm.ca](mailto:info@chisholm.ca)

Lesley Marshall, CAO Clerk-Treasurer

## **MEMO**

To: Council

From: Shawn Hughes, Ops Superintendent

Date: Sept 5, 2025

Re: Public Works Activity Report (Aug 9, 2025– Sept 5, 2025)

---

### **Landfill/Roads/Parks**

Grading as conditions allow  
Pickup Phragmites from road side  
Replace culverts on Memorial Park  
Ditching on Wasing road  
Ditching on Gravelle  
Regrade dig out on Golf Course Road  
Fix washouts on shoulders

### **Equipment**

2024 Ram had two new front tires and rims as well as regular maintenance  
Backhoe hydraulic line replaced  
Regular maintenance on all trucks in preparation for winter

**THE CORPORATION OF THE TOWNSHIP OF CHISHOLM  
BY-LAW NUMBER 2025-28**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF CHISHOLM TO  
CLOSE, STOP UP AND DECLARE THE LANDS TO BE SURPLUS AND TO SELL PART  
OF THE ORIGINAL LAKESHORE ROAD ALLOWANCE IN FRONT OF LOT 16,  
CONCESSION 13, TOWNSHIP OF CHISHOLM, AND MORE PARTICULARLY  
DESCRIBED BELOW.**

---

**WHEREAS** the Corporation of the Township of Chisholm has deemed it necessary and expedient to close, stop up and declare the lands to be surplus and to sell to the adjoining land owners the untravelled portion of the original shore road allowance in front of Broken Lot 16, Concession 13, Township of Chisholm, more particularly described below.

**AND WHEREAS** the closing, stopping up and sale of said road allowance does not deprive any person of the means of ingress or egress to and from his or her land or place of residence.

**AND WHEREAS** the lands described herein are no longer required for the purpose of a road allowance in this location.

**AND WHEREAS** a Notice of this By-law was published on two occasions in the North Bay Nugget in excess of one month before the hearing.

**AND WHEREAS** the lands described herein are surplus for Township purposes.

**AND WHEREAS** Council has not heard from any person who has claimed that his/her lands will be prejudicially affected by the passing of this By-law.

**NOW THEREFORE** the Council for the Corporation of the Township of Chisholm enacts as follows:

- (1) All the original shore road allowance situate, lying and being in the Township of Chisholm, in the District of Nipissing, and more particularly described as follows:

THAT part of the original lakeshore road allowance in front of Lot 16,  
Concession 13, Township of Chisholm, District of Nipissing, as shown on Plan  
36R15308 and designated thereon as Part 1.

is hereby closed and stopped up.

- (2) That the unopened portion of the said shore road allowance will be declared surplus lands.
- (3) That the unopened portion of the said lakeshore road allowance described in paragraph 1 of this By-law may be sold to the owner of PIN 49189-0364 (LT) PCL 19386 SEC NIP; PT LT 16 CON 13 CHISHOLM PT 2 NR9; CHISHOLM ; DISTRICT OF NIPISSING.

- (4) That the Mayor and the CAO/Clerk-Treasurer of the Township of Chisholm are hereby authorized to sign documents and receive money as required to carry out the intent of this By-law.
- (5) This By-law comes into force and effect upon a certified copy of the By-law being registered in the Land Titles Office for the District of Nipissing.

**READ** a first time in open Council this 9<sup>th</sup> day of September, 2025.

**READ** a second time in open Council this 9<sup>th</sup> day of September, 2025.

**READ** a third time in open Council this 9<sup>th</sup> day of September, 2025.

---

Mayor, Gail Degagne

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CAO Clerk-Treasurer,  
Lesley Marshall

I, **LESLEY MARSHALL**, CAO and Clerk-Treasurer of the Township of Chisholm, in the District of Nipissing, herby certify:

That this is a true copy of By-Law No. 2025-28, passed by the Council of the Township of Chisholm on the 9<sup>th</sup> day of September, 2025.

\_\_\_\_\_  
CAO Clerk-Treasurer,  
Lesley Marshall



**Date:** September 4, 2025

**From:** Lesley Marshall, CAO-Clerk Treasurer

**Subject:** Integrity Commissioner Resignation/Council Code of Conduct Review

Please find attached the resignation notice of our Current Integrity Commissioner, David King, effective the end of this year.

We thank Mr. King for his service over his contract, and will be undergoing an RFP process to enter into a contract with a new Integrity Commissioner promptly, to ensure coverage before the end of 2025.

In an effort to best utilize the time we have remaining on the existing agreement with Mr. King, we will begin to review our Council Code of Conduct now, to adhere to the desirable review period set out in the current policy. Please review the attached copy, and a brief discussion on any necessary additions or changes will take place at an upcoming General Government meeting.

Lm.

September 3, 2025

Corporation of the Township of Chisholm  
2847 Chiswick Line  
Powassan, ON  
POH 1Z0

Dear Mayor Degagne and Council:

Subject: Integrity Commissioner 2024/25 Annual Report

Since my last report submitted on August 30<sup>th</sup>, 2024, I have not received any inquiries regarding alleged violations of the Municipality's Code of Conduct, or the Municipal Conflict of Interest Act.

Please be advised that I have provided notification to your Clerk that I am ending my Integrity Commissioner Service, effective December 31, 2025.

It has been a pleasure to serve as your Integrity Commissioner since 2018 and I wish you success for the remainder of your term and beyond.

Sincerely,

*David King*  
Integrity Commissioner  
Township of Chisholm

# **Township of Chisholm Council Code of Conduct**

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20. POLICY REVIEW

|              |                                |            |  |
|--------------|--------------------------------|------------|--|
| Policy:      | <b>Council Code of Conduct</b> | Policy No. | <b>8.15</b>                                |
| Section:     | <b>Council Policies</b>        | Effective: | August 13, 2024                            |
| Approved by: | Resolution No. 2024-168        | Rescind:   | 8.04 Code of Conduct for Elected Officials |
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## 1. AUTHORITY

The Corporation of the Township of Chisholm has established this Council Code of Conduct in accordance with Part V.1 - Accountability and Transparency of the Municipal Act, 2001, S.O. 2001, c.25.

## 2. PREAMBLE

It is the goal of the Corporation of the Township of Chisholm to improve the quality of public administration and governance by encouraging high standards of conduct on the part of all government officials. In particular, the public is entitled to expect the highest standards of conduct from the members that it elects to local government. In turn, adherence to these standards will protect and maintain the Corporation of the Township of Chisholm' reputation and integrity.

Subsection 223.2 of the Municipal Act, 2001 requires the Municipality to establish a code of conduct for members of Council. It is intended to supplement and be compatible with the laws governing the conduct of members.

The key statements of principle that underline the Corporation of the Township of Chisholm Code of Conduct are as follows:

- Members of Council shall serve and be seen to serve their constituents in a conscientious and diligent manner;
- Members of Council are elected by their constituents to represent their views when dealing with issues that come before council. The constituents have many views and opinions and Members of Council cannot represent all of the issues, all of the time. Election to office also requires Members of Council to have a broader understanding of the issues that impact the municipality as a whole. Members of Council will have to consider conflicting interests and make decisions that may not be popular by everyone.
- Members of Council should be committed to performing their functions with integrity and to avoiding the improper use of the influence of their office, and conflicts of interest, both apparent and real;
- Members of Council are expected to perform their duties in office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny; and
- Members of Council shall seek to serve the public interest by upholding both the letter and the spirit of the laws of the Federal Parliament and Ontario Legislature,

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and the laws and policies adopted by Council.

### 3. DEFINITIONS

In the Code of Conduct, the terms “child”, “parent” and “spouse” have the same meanings as in the Municipal Conflict of Interest Act:

“child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family;

“parent” means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; and

“spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage.

### 4. STATUTORY PROVISIONS

This Code of Conduct operates along with and as a supplement to the existing statutes governing the conduct of members. The following provincial legislation governs the conduct of members of Council:

- the Municipal Act, 2001;
- the Municipal Conflict of Interest Act;
- the Municipal Elections Act, 1996; and
- the Municipal Freedom of Information and Protection of Privacy Act.

The Criminal Code of Canada also governs the conduct of members of Council.

### 5. REGULATING CONDUCT APPLICATION

This Code of Conduct applies to the Mayor and all members of Council.

### 6. GIFTS AND BENEFITS

No member shall accept a fee, advance, gift or personal benefit that is connected directly or indirectly with the performance of his or her duties of office, unless permitted by the exceptions listed below.

For these purposes, a fee or advance paid to or a gift or benefit provided with the member's knowledge to a member's spouse, child, or parent, or to a member's staff that

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is connected directly or indirectly to the performance of the member's duties is deemed to be a gift to that member.

**The following are recognized as exceptions:**

- (a) compensation authorized by law;
- (b) gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation;
- (c) a political contribution otherwise reported by law, in the case of members running for office;
- (d) services provided without compensation by persons volunteering their time;
- (e) a suitable memento of a function honouring the member;
- (f) food, lodging, transportation and entertainment provided by provincial, and local governments or political subdivisions of them; by the Federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the member is either speaking or attending in an official capacity;
- (g) food and beverages consumed at banquets, receptions or similar events, if:
  - attendance serves a legitimate business purpose;
  - the person extending the invitation, or a representative of the organization is in attendance; and
  - the value is reasonable and the invitations infrequent;

In the case of categories (b), (e), (f), and (g), if the value of the gift or benefit exceeds \$100.00, or if the total value received from any one source during the course of a calendar year exceeds \$100.00, the member shall within 30 days of receipt of the gift or reaching the annual limit, file a disclosure statement with the Integrity Commissioner.

The disclosure statement must indicate:

1. the nature of the gift or benefit;
2. the source and date of receipt of the gift or benefit;
3. the circumstances under which the gift or benefit was given or received;
4. the estimated value of the gift or benefit;
5. what the recipient intends to do with any gift; and
6. whether any gift will at any point be turned over to the municipality.

Any disclosure statement will be a matter of public record.

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On receiving a disclosure statement, the Integrity Commissioner shall examine it to ascertain whether the receipt of the gift or benefit might, in her or his opinion, create a conflict between a private interest and the public duty of the member. If the Integrity Commissioner makes that preliminary determination, he or she shall call upon the member to justify receipt of the gift or benefit.

Should the Integrity Commissioner determine that receipt was inappropriate, he or she may direct the member to return the gift, reimburse the donor for the value of any gift or benefit already consumed, or forfeit the gift or remit the value of any gift or benefit already consumed to the Municipality.

Except in the case of categories (a), (c), and (f), a member may not accept a gift or benefit worth in excess of \$300.00 or gifts and benefits from one source during a calendar year worth in excess of \$300.

## 7. CONFIDENTIAL INFORMATION

Confidential information includes information in the possession of or received in confidence by the Township of Chisholm that the Township of Chisholm is either prohibited from disclosing, or is required to refuse to disclose, under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) or other legislation.

Generally, MFIPPA restricts or prohibits disclosure of information received in confidence from third parties of a corporate, commercial, scientific or technical nature, information that is personal, and information that is subject to solicitor-client privilege.

The Municipal Act, 2001 allows information that concerns personnel, labour relations, litigation, property acquisitions, the security of the property of the Municipality or a local board, and matters authorized in other legislation, to remain confidential. For the purposes of the Code of Conduct, "confidential information" also includes this type of information.

No member shall disclose or release by any means to any member of the public, any confidential information acquired by virtue of their office, in either oral or written form, except when required by law or authorized by Council to do so. Nor shall members use confidential information for personal or private gain, or for the gain of relatives or any person or corporation.

In accordance with Procedural By-law No. 2023-16, a matter that has been discussed at an in-camera (closed) meeting remains confidential. No member of Council shall disclose the content of such matter, or the substance of deliberations, of the in-camera meeting until the Council or committee discusses the information at a meeting that is open to the public or releases the information to the public.

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The following are examples of information that a member of Council must keep confidential:

- items under litigation, negotiation, or personnel matters;
- information that infringes on the rights of others (e.g., sources of complaints where the identity of a complainant is given in confidence);
- price schedules in contract tender or Request for Proposal submissions if so specified;
- information deemed to be “personal information” under MFIPPA; and
- statistical data required by law not to be released (e.g. certain census or assessment data).

Members of Council should not access or attempt to gain access to confidential information in the custody of the Municipality unless it is necessary for the performance of their duties and not prohibited by Council policy.

## **8. USE OF MUNICIPAL PROPERTY, SERVICES AND OTHER RESOURCES**

No member of Council should use, or permit the use of municipal land, facilities, equipment, supplies, services, staff or other resources (for example, municipal-owned materials, websites) for activities other than the business of the Corporation. Nor should any member obtain personal financial gain from the use or sale of municipal-developed intellectual property (for example, inventions, creative writings and drawings), computer programs, technical innovations, or other items capable of being patented, since all such property remains exclusively that of the Municipality.

## **9. ELECTION CAMPAIGN WORK**

Members are required to follow the provisions of the Municipal Elections Act, 1996. No member shall use the facilities, equipment, supplies, services or other resources of the Municipality (including newsletters and websites linked through the municipal website) for any election campaign or campaign-related activities. No member shall undertake campaign-related activities on municipal property during regular working hours unless permitted by policy (e.g., all candidates meetings). No member shall use the services of persons for election-related purposes during hours in which those persons receive any compensation from the Municipality.

## **10. IMPROPER USE OF INFLUENCE**

No member of Council shall use the influence of her or his office for any purpose other than for the exercise of her or his official duties.



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Examples of prohibited conduct are the use of one's status as a member of Council to improperly influence the decision of another person to the private advantage of oneself, or one's parents, children or spouse, staff members, friends, or associates, business or otherwise. Also prohibited is the prospect or promise of future advantage through a member's supposed influence within Council in return for actions or inaction.

For the purposes of this provision, "private advantage" **does not include** a matter:

- (a) that is of general application;
- (b) that affects a member of Council, his or her parents, children or spouse, staff members, friends, or associates, business or otherwise as one of a broad class of persons; or
- (c) that concerns the remuneration or benefits of a member of Council.

## 11. BUSINESS RELATIONS

No member shall act as a paid agent before Council, its committees, or an agency, board or commission of the Municipality except in compliance with the terms of the Municipal Conflict of Interest Act.

A member shall not refer a third party to a person, partnership, or corporation in exchange for payment or other personal benefit.

## 12. CONDUCT REGARDING CURRENT & PROSPECTIVE EMPLOYMENT

No member shall allow the prospect of his or her future employment by a person or entity to detrimentally affect the performance of his or her duties to the Municipality.

## 13. CONDUCT AT COUNCIL AND COMMITTEE MEETINGS

Members shall conduct themselves with decorum at Council and committee meetings in accordance with the provisions of By-Law 2023-16 Being a by-law to govern the calling, place and proceedings of meetings of Council and its Committees, the conduct of its members and public notice of meetings.

## 14. CONDUCT RESPECTING STAFF

Under the direction of the CAO, staff serve the Council as a whole, and the combined interests of all members as evidenced through the decisions of Council. Council members shall be respectful of the role of staff to provide advice based on political neutrality and objectivity and without undue influence from any individual member or a faction of Council.

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Accordingly, no Council member shall maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of staff, and all members shall show respect for the professional capacities of staff.

No Council member shall compel staff to engage in political activities or be subjected to threats or discrimination for refusing to engage in such activities. Nor shall any Council member use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding, or influencing any staff member with the intent of interfering with that person's duties.

## **15. DISCREDITABLE CONDUCT**

All members of Council have a duty to treat members of the public, one another, and staff appropriately and without abuse, bullying or intimidation, and to ensure that their work environment is free from discrimination and harassment. The Ontario Human Rights Code applies as well as the Occupational Health and Safety Act.

## **16. FAILURE TO ADHERE TO COUNCIL POLICIES AND PROCEDURES**

Several of the provisions of this Council Code of Conduct incorporate policies and procedures adopted by Council. As a result, members of Council are required to observe the terms of all policies and procedures established by the Township of Chisholm.

## **17. REPRISALS AND OBSTRUCTION**

Members of Council should respect the integrity of the Council Code of Conduct and investigations conducted under it. Any reprisal or threat of reprisal against a complainant or anyone for providing relevant information to the Integrity Commissioner is prohibited. It is also a violation of the Council Code of Conduct to obstruct the Integrity Commissioner in the carrying out of her or his responsibilities, as, for example, by the destruction of documents or the erasing of electronic communications.

## **18. ACTING ON ADVICE OF INTEGRITY COMMISSIONER**

Any written advice given by the Integrity Commissioner to a member binds the Integrity Commissioner in any subsequent consideration of the conduct of the member in the same matter if all the relevant facts known to the member were disclosed to the Integrity Commissioner.

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## 19. COMPLIANCE WITH THE COUNCIL CODE OF CONDUCT

Members of Council are accountable to the public through the four-year election process. Between elections they may, for example, become disqualified and lose their seat if convicted of an offence under the Criminal Code of Canada or for failing to declare a conflict of personal interest under the Municipal Conflict of Interest Act.

In addition, subsection of the Municipal Act, 2001, authorizes Council to impose either of two penalties on a member of Council following a report by the Integrity Commissioner that, in her or his opinion, there has been a violation of the Code of Conduct:

1. A reprimand; or
2. Suspension of the remuneration paid to the member in respect of his or her services as a member of Council or a local board for a period of up to 90 days.

### Other Actions:

The Integrity Commissioner may also recommend that Council or a local board take the following actions:

1. Removal from membership of a Committee or local board.
2. Removal as Chair of a Committee or local board.
3. Repayment or reimbursement of moneys received.
4. Return of property or reimbursement of its value.
5. A request for an apology to Council, the complainant, or both.

## 20. REVIEW

To proactively manage policy review, it is desirable to set a review date. Therefore, a review of this policy shall be performed in the year of a Municipal Election in order to maintain its accuracy and applicability. Should legislation that governs this Council Code of Conduct change prior to the year of a Municipal Election, the policy shall be reviewed and revised accordingly.

## Jessica Laberge

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**From:** Ray Ford  
**Sent:** Friday, August 22, 2025 6:44 PM  
**To:** Lesley Marshall; Jessica Laberge; bryan Brookes  
**Subject:** Fwd: NBMCA climate station network

Sending this along FYI, and with the recommendation that we support this concept. I've pointed out to Angela that we already have a weather station for the Ontario Crop Insurance Commission located behind Chisholm United Church.

Ray.

Begin forwarded message:

**From:** Flood Forecasting <Flood.Forecasting@nbmca.ca>  
**Subject:** NBMCA climate station network  
**Date:** August 22, 2025 at 17:04:44 EDT  
**To:** "Ray Ford (Chisholm CEMC)" <>

Hi Ray,

The downburst that hit our area in June has highlighted the lack of precipitation data available to us for the flood forecast and warning (and low water) programs. I have proposed to our board that we install personal weather stations across the watershed, located at municipal offices, works yards, fire halls, etc. wherever the data would be most valuable to municipal staff while creating a network of stations across the watershed. These stations would be similar to a typical wireless indoor/outdoor thermometer, but the outdoor sensor array has a rain gauge, wind vane, and humidity sensor in addition to temperature. There would be an indoor console display that connects to the facility's Wi-Fi and transmit the data to a website where that information would be publicly and remotely accessible (<https://www.wunderground.com/wundermap>). Email alerts can be set up so that NBMCA flood duty officer and CEMC are notified when customized thresholds for rainfall intensity or accumulation are exceeded. I am open to suggestions for best locations that would have limited vandalism risk while also benefitting your staff.

These stations would only require a post to mount upon, and somewhere for the indoor console to plug in and connect to a Wi-Fi network. We'd like to work with the Township of Chisholm and the other municipalities to make climate and weather data more accessible, especially to emergency response staff. I look forward to working with you and Chisholm to make this network a reality.

## Jessica Laberge

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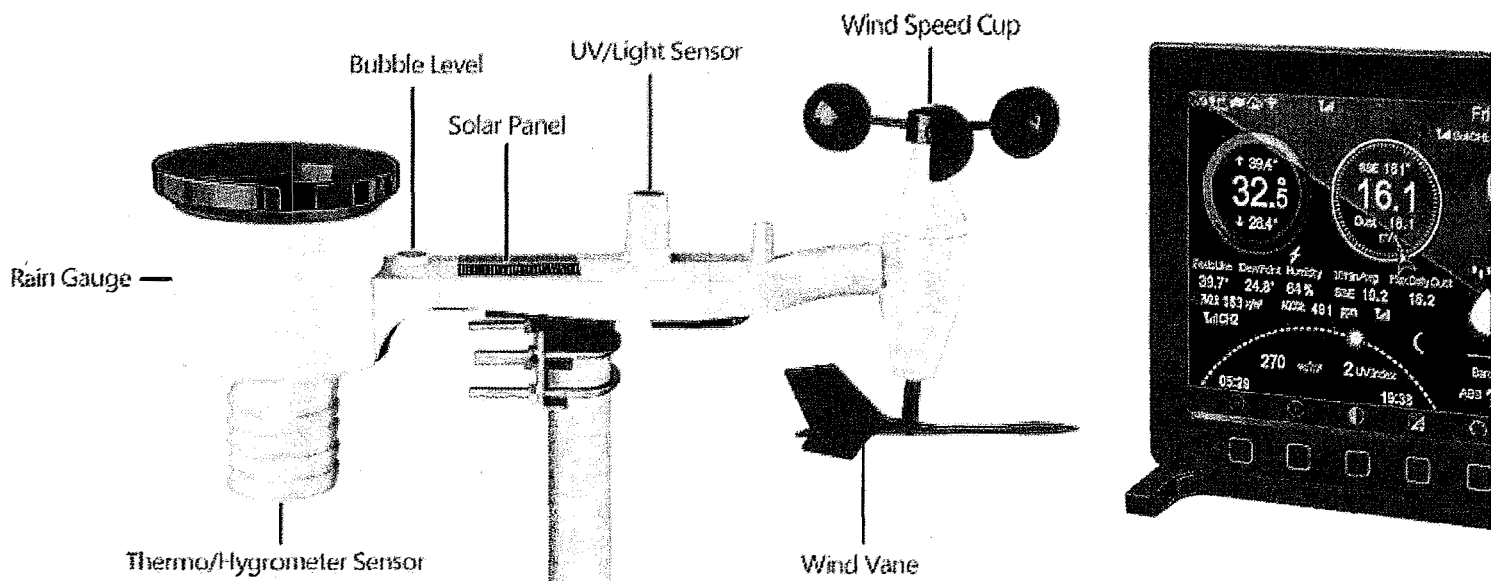
**From:** Flood Forecasting <Flood.Forecasting@nbmca.ca>  
**Sent:** Wednesday, August 27, 2025 3:04 PM  
**To:** Jessica Laberge  
**Subject:** RE: [EXTERNAL]Climate Station Network

Hi Jessica,

This is the original message that I sent out:

The downburst that hit our area in June has highlighted the lack of precipitation data available to us for the flood forecast and warning (and low water) programs. I have proposed to our board that we install personal weather stations across the watershed, located at municipal offices, works yards, fire halls, etc. wherever the data would be most valuable to municipal staff while creating a network of stations across the watershed. These stations would be similar to a typical wireless indoor/outdoor thermometer, but the outdoor sensor array has a rain gauge, wind vane, and humidity sensor in addition to temperature. There would be an indoor console display that connects to the facility's Wi-Fi and transmit the data to a website where that information would be publicly and remotely accessible (<https://www.wunderground.com/wundermap>). Email alerts can be set up so that NBMCA flood duty officer and CEMC are notified when customized thresholds for rainfall intensity or accumulation are exceeded. I am open to suggestions for best locations that would have limited vandalism risk while also benefitting your staff.

These stations would only require a post to mount upon, and somewhere for the indoor console to plug in and connect to a Wi-Fi network. We'd like to work with the Township of Chisholm and the other municipalities to make climate and weather data more accessible, especially to emergency response staff. I look forward to working with you and Chisholm to make this network a reality.



Regards,

Angela



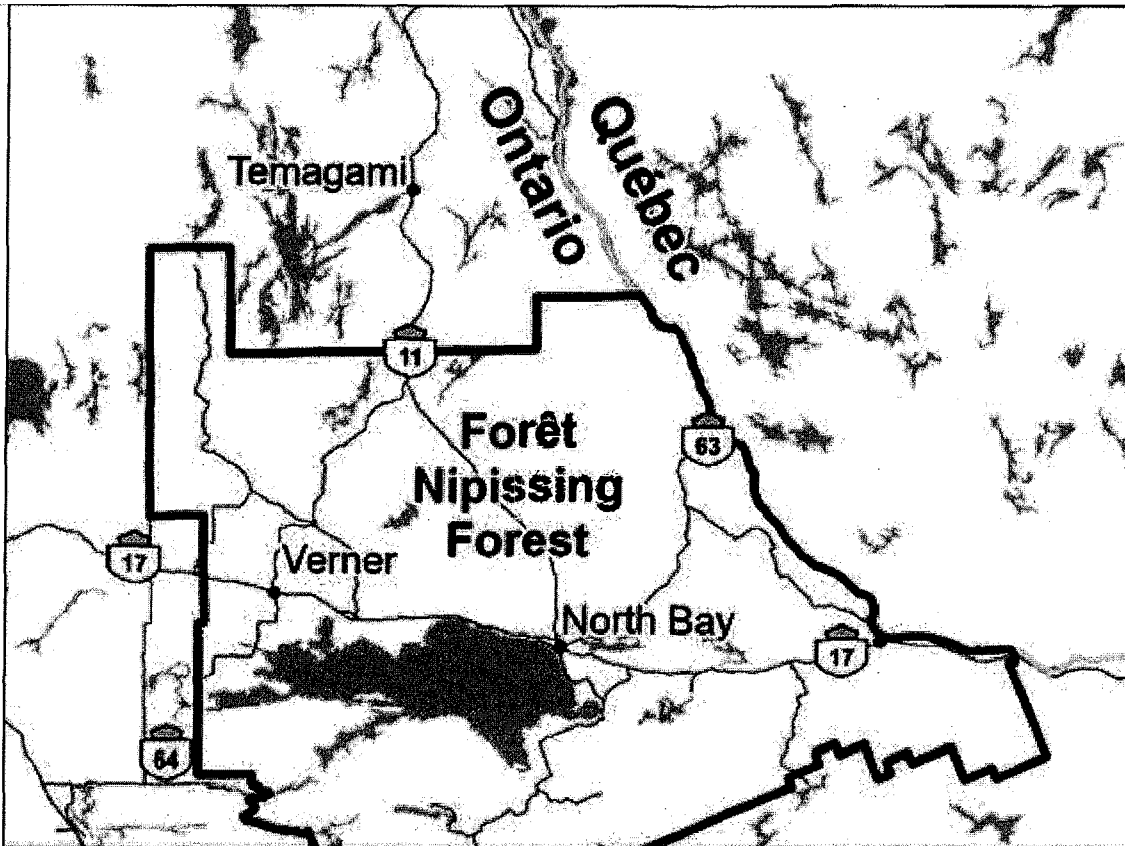
Ontario Ministry of Natural Resources

August 13 at 12:02 PM · 🌐

The Ontario Ministry of Natural Resources (MNR) invites you to inspect the MNR-approved aerial herbicide project. Selected stands on the Nipissing Forest will be sprayed with herbicide to control competing vegetation, starting on or about: August 20, 2025.

To facilitate your inspection, information can be obtained electronically on the Natural Resources Information Portal <https://nrip.mnr.gov.on.ca/s/fmp-online>.

For more information, contact the ministry's Management Forester, Brianna Dumas, R.P.F., 705-492-4472, [brianna.dumas@ontario.ca](mailto:brianna.dumas@ontario.ca). An alternate to the government contact is Nipissing Forest Resource Management Inc., Silviculture Forester, Andy Straughan, R.P.F., 705-752-5430, [astraughan@nipissingforest.com](mailto:astraughan@nipissingforest.com).



## Jessica Laberge

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**From:** Karlee Britton <KBritton@mckellar.ca>  
**Sent:** Wednesday, August 20, 2025 2:00 PM  
**To:** Archipelago; Armour; Burks Falls; Callander; Carling; Jessica Laberge; Joly; Kearney; Machar (alonymachar@vianet.ca); Magnetawan; McDougall; Karlee Britton; McMurrich-Monteith; Nipissing; Parry Sound; Perry; Powassan; Ryerson; Seguin; South River; Strong; Sundridge; Whitestone  
**Subject:** DPSMA Fall 2025 Meeting - Seguin  
**Attachments:** DPSMA Agenda - Fall 2025.pdf; Registration Form DPSMA Fall 2025.pdf

Good afternoon,

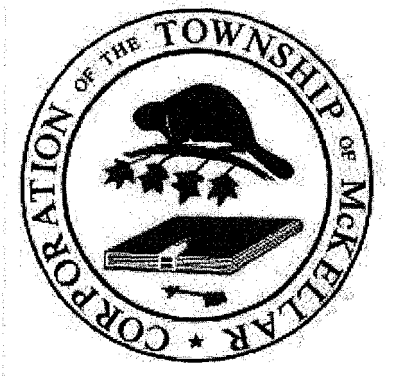
The District of Parry Sound Municipal Association's Fall Meeting will be hosted by the Township of Seguin on **Friday, September 26<sup>th</sup>, at the Orrville Community Centre.**

Please find attached the agenda and registration form. I kindly ask that completed **registrations be returned by September 12<sup>th</sup>**. If you are unable to confirm by that date, a best estimate of delegates from your Municipality would be greatly appreciated.

We look forward to welcoming your Council and staff in Seguin this fall.

Thank you,

Karlee Britton, Dipl.M.A.  
Clerk/Administrator  
Township of McKellar  
701 Hwy 124, P.O. Box 69  
McKellar, ON P0G 1C0  
P: 705-389-2842 Ext:4  
**Email :Clerk@McKellar.ca**



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## **District of Parry Sound Municipal Association**

*c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0*

**President:** Lynda Carleton

**Secretary-Treasurer:** Karlee Britton

**Fall 2025 Agenda – 171<sup>st</sup> Meeting – Friday, September 26, 2025**

**Hosted by the Township of Seguin**

**Orrville Community Centre, 1207 Highway 518, Orrville, ON P2A 0B6**

- 8:15-9:00** Registration / Coffee sponsored by **MPAC**
- 9:00-10:00** Introduction of the Head Table  
Welcome and Opening Remarks - **Mayor Ann MacDiarmid**, Township of Seguin  
Land Acknowledgement & Ceremony led by **Wasauksing First Nation**  
Greetings from Parry Sound-Muskoka MPP, **Graydon Smith**  
Greetings from Parry Sound-Muskoka MP, **Scott Aitchison** (*invited*)  
FONOM Update *presented by Lynda Carleton*  
The Almaguin Community Hatchery Program Funding Announcement, **Jerry Brandt**
- 10:00-10:15** **Parry Sound Area Municipal Airport** *presented by Neil Pirie, Airport Manager*
- 10:15-10:35** **Property Tax Sale** *presented by RealTax President, Narbe Alexandrian*
- 10:35-10:50** Coffee break sponsored by **TBA**
- 10:50-11:10** **Almaguin Housing Task Force Update** *presented by Acting Vice-Chairs Rod Ward, Armour Mayor and Dave Gray, Director of Economic Development, Almaguin Community Economic Development & Armour CAO*
- 11:10-11:40** **AI (Artificial Intelligence) in the Workplace** *presented by Forrest Pengra, Director of Strategic Initiatives, Township of Seguin*
- 11:40-12:00** **The Effect of Excessive Wakes on Our Lakes** *presented by Dr. Timothy James, Board Director, Safe Quiet Lakes*
- 12:00-1:00** Lunch – Turkey Dinner and Dessert by **Jim Macoubrey**
- 1:00-2:00** **Natural Resource Asset Management Planning: Risks of Overlooking Assets and Insights from a Moderated Panel Discussion** *featuring:*  
**Oscar Poloni**, Partner, KPMG  
and **Representatives from the District's Municipalities & Partner Agencies**
- 2:00** **Resolutions / Business Meeting**  
- Adoption of the Minutes of the Spring 2025 Meeting  
- Treasurer's Report January 1, 2025 to July 31, 2025  
- Minutes of the August 12, 2025 Executive Meeting  
Draw for Mystery Door Prize from the **Rosseau General Store**: Must be present to claim  
**Host and Date of Next Meeting:** Friday, May 29, 2026, *hosted by the Town of Kearney*  
Adjournment  
  
*A sweet treat of jam provided to you compliments of Seguin's own **Crofter's Organic***





## District of Parry Sound Municipal Association

c/o Township of McKellar

701 Hwy 124, McKellar, ON P0G 1C0

President: Lynda Carleton | Secretary-Treasurer: Karlee Britton

### DPSMA 2025 Fall Meeting

The Fall Meeting of the District of Parry Sound Municipal Association will be held on **Friday, September 26, 2025** hosted by the Township of Seguin. The location of the meeting is at the **Orrville Community Centre**, 1207 Highway 518, Orrville, ON P2A 0B6.

**Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.**

The cost is **\$50.00** per person and includes lunch and refreshment breaks. Please notify if a vegan, vegetarian or other dietary restriction option is needed.

\_\_\_\_\_ will be sending (Name of Municipality/Organization)

\_\_\_\_\_ delegates @ \$50.00 each, for a total of \_\_\_\_\_.

The following delegates will be attending:

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**Please confirm attendance on or by Friday, September 12, 2025**, so that catering arrangements can be finalized.

#### Registration can be made by:

Email: [clerk@mckellar.ca](mailto:clerk@mckellar.ca) (Please note - new email address)

Fax: 705-389-1244

By phone: 705-389-2842 x4

By mail: 701 Highway 124 P.O. Box 69 McKellar, ON P0G 1C0

#### Payment to follow registration;

**Cheques** - please send cheques in the mail or bring to the event; payable to 'District of Parry Sound Municipal Association'

**EFT** - \*new\* please email Karlee your organization's vendor form to arrange payment

**Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**



## SAVE THE DATE

MSO-North (Sudbury)  
Ministry of Municipal Affairs and Housing

### 2025 Northeast Municipal Council Workshop

**Date:** October 21, 2025 (8:45 am to 4:30 pm) and October 22, 2025 (8:45 am to 4:15 pm)

**Location:** Lionel E. Lalonde Centre, Greater Sudbury (Azilda) – In Person Only

**Registration:**

***Agenda:***

The Municipal Services Office-North in Sudbury is pleased to invite you to a two-day training workshop where members of council and staff from across northeastern Ontario will come together to hear from experts and each other on relevant and timely topics. Sessions will cover a range of essential learning on municipal governance, finance, land use planning and affordable housing issues. Please mark your calendars with the date of this event as you don't want to miss out.

***Who Should Attend:***

This two-day session will be of interest to both experienced municipal council and staff and those who are newer to municipal governance and operations.

***Why attend:***

We are arranging an impressive list of guest speakers with significant municipal knowledge and leading practices to share. Participants will engage with and hear about experiences and approaches to common challenges. Attendees will leave the workshop with a greater understanding of how to tackle current municipal issues and govern effectively and democratically.

***Registration:***

Feel free to register at anytime using this link: [Registration Form](#)

***Payment information:***

**Payment:** A \$80.00 (cheque only) registration fee includes lunch. Make cheque payable to the Minister of Finance.

**Mail to:** Ministry of Municipal Affairs and Housing, 159 Cedar Street, Suite 401, Sudbury ON, P3E 6A5

**Payment date:** Payment shall be made no later than October 10th, 2025.

***Inquiries:***

**Municipal Services Office – North (Sudbury)**

Enrique Paraco, Municipal Advisor  
Email: [enrique.paraco@ontario.ca](mailto:enrique.paraco@ontario.ca)  
Phone: 705-280-0641

Sarah Cormier, Senior Municipal Advisor  
Email: [sarah.cormier@ontario.ca](mailto:sarah.cormier@ontario.ca)  
Phone: 249-885-2953



# The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

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August 12, 2025

Premier Doug Ford  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held on Monday August 11, 2025, the following resolution of support was passed.

**RE: Exemption to O. Reg. 343/22 – Firefighter Certification Requirements**

**Resolution: 203-2025**

**Moved By: Councillor Dube**

**Seconded By: Councillor Adduono**

WHEREAS the Ontario government has enacted O. Reg. 343/22, establishing mandatory certification requirements for firefighters under the Fire Protection and Prevention Act, 1997;

AND WHEREAS Council for the Township of Terrace Bay acknowledges the importance of standardized firefighter training and safety;

AND WHEREAS these mandatory certification requirements pose significant challenges for small, rural, and northern municipalities due to limited financial and training resources, geographic barriers, and reliance on volunteer fire departments;

AND WHEREAS the implementation of these requirements without additional flexibility or support may negatively impact the Township's ability to recruit and retain volunteer firefighters and provide adequate fire protection to its residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Township of Terrace Bay formally opposes the mandatory firefighter certification requirements as currently outlined in O. Reg. 343/22;

AND FURTHER THAT this resolution be forwarded to the Solicitor General, Premier of Ontario, MPP Lise Vaugeois, the Fire Marshal, AMO, FONOM, NOMA and all Ontario municipalities.



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

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Sincerely,

J. Hall

Chief Administrative Officer/Clerk

**CC:**

Solicitor General – [Michael.kerzner@pc.ola.org](mailto:Michael.kerzner@pc.ola.org)

Premier of Ontario – [premier@ontario.ca](mailto:premier@ontario.ca)

MPP Lise Vaugeois – [lvaugeois-gp@ndp.on.ca](mailto:lvaugeois-gp@ndp.on.ca)

Ontario Fire Marshall – [askofm@ontario.ca](mailto:askofm@ontario.ca)

AMO – [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

FONOM – [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

NOMA – [admin@noma.on.ca](mailto:admin@noma.on.ca)

Ontario Municipalities